

2020 - 2021

The meeting of 'IGAC' was held on 25.01.2021 at 11:30 A.M. in Principal's Chamber. In IGAC meeting following members were present.

- President - Dr. S.S. Sonar
- Principal - Dr. A.B. Bhatnagar
- Dr. S.G. Kumbhar
- Mr. P.D. Bhagwat
- Dr. P.M. Bhatnagar
- Dr. D.M. Mate
- Dr. M.S. S. Vellianur
- Mr. S.R. Kondekar
- Mr. M.B. Shende
- Mr. D.B. Tayade
- Mr. Mr. Manikrao Hajare
- Adv. Bhaiya Sahab Pargale
- Mr. Sachin Chak
- Kk. S.L. Nankhe (B.A.I.I.)
- Kk. M.M. Kamthawar (B.Sc.II)
- Mr. Akash A. Borkar (B.Com.III)

'NAAC' Co-ordinators welcomed all the members, briefed about the agenda of the meeting and requested the Principal to chair the meeting. Principal in his introductory remarks explained the need for

enhancing the quality of Higher Education in general and the Teaching learning and evaluation process in particular. He has mentioned the importance of Criterion II - Teaching learning and Evaluation. He has requested all the members to actively participate in the deliberations.

Agenda-1 - Approval of the previous meeting minutes held on 07/12/2020. NAAC Co-ordinator presented the minutes of the previous meeting and explained the actions already initiated based on the recommendations. All the members have approved the MOM.

Agenda-2 -

Discussion about the admission process for the session 2020-21. Mr. P.D. Bhagwat, vice Principal informed about the new guidelines of admission process introduced by P.T.U. Nagpur University, Nagpur. He said that according to the direction of the University admission process

should be collected and selection list should be displayed within certain and stipulated date given by the University. Selection list should be prepared as per reservation norms provided by the Maharashtra Government. It was decided that admission committee will monitor the whole process.

Principal said that the admission process in the institution should be well structured and ensures transparency and social justice. Institution will adopt smooth admission process to each faculty. Admissions will be in accordance with the government and university norms. The selection list will display on the notice board. Institution should adopt following procedure for admission: -

1. Formation of separate admission committees for each faculty.
2. Separate center for receiving applications.
3. Entry of data to in-house developed software.
4. Generation of selection list.
5. Publication of selection list.

6. Verification of documents & finalise the admission.

7. The help desk is setup at the entrance to provide information, suggestion & advice related to admission and to assist the applicants to fill up the application forms. Student volunteers assist in guiding the candidates and parents during admission process.

Agenda-3


Discussion regarding stepwise academic & administrative audit.

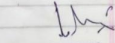
Dr. S.G. Kumbhar informed the need and process of academic and administrative audit. He mentioned that it is a measure of quality standard of the educational institution. It facilitates the excellence in the higher education institution. It provides the systems that can ensure quality enhancement and realization of goals set in the higher education. It is

backbone in assessment and accreditation process.

Expressing his view regarding the academic & administrative audit, Principal said that we will try to implement the process stepwise. Every department of the college will be reviewed over one year. A report of review will be produced and the department will be asked to respond to the report by producing an action plan to address any issue identified. The final report and action plans will be considered progress in meetings. The Action plan objectives will be monitored at formal follow up meeting with principal.

The meeting concluded with the vote of thanks proposed by IQAC Coordinator Dr. V.K. Upadhyay.


Dr. V.K. Upadhyay
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IQAC CO-ORDINATOR


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