SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

NUTAN ADARSH ARTS, COMM. AND SMT. M. H. WEGAD SCIENCE COLLEGE, UMRED

NUTAN ADARSH COLLEGE, MANGALWARI PETH, UMRED NAGPUR
MAHARASHTRA 441203
441203
https://www.nutanadarshcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ideal Education Society was established in 1936 with a High school at Umred in the eastern Vidarbha(that time C.P. & Berar). It is one of the oldest education societies in the Vidarbha region. Nutan Adarsh Arts, Commerce& Smt. M. H. Wegad Science College, Umred was established in 1968 to provide higher education to the backward, tribal and deprived section of the rural area with Arts & Commerce faculty. Science streams (Physics, Chemistry, Mathematics) and (Chemistry, Botany, Zoology) were started in 1983 & 1989 respectively. The college is permanently affiliated with Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur, and is approved under sections 2(f) and 12(b) of the University Grants Commission (UGC) Act 1956. At present, the college is running 03 UG programs. There are 29 full-time faculty members, of which 05 are Professors, 09 are Associate Professors and 15 are Assistant Professors.18 members are Ph.D. Holders while 07 are pursuing their Ph.D. There are 03 Ph.D. supervisors in the institution. 03 faculty members are on BOS of Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. 09 non-teaching staffs are permanent. The college is situated on its campus of 5.85 acres of land and a huge playground with 200 meters of running track. Several students have won University Color Coat in various sports events during the last five years. Our students are very fond of kabaddi. They have won a prestigious trophy of Kabaddi organized by Honourable Shri Nitin Gadkari (M.P. of Nagpur), Road & Transport Minister of the Indian Government. In baseball, the college team is a University winner for three consecutive years. The college has a well-established library and a well-equipped Gymnasium. Various sanctioned posts are vacant of teaching and non-teaching staff due to some unavoidable and technical reasons. To fulfill the workload of teaching and non-teaching, management has appointed CHB Assistant Professors and daily wages employees for the smooth functioning of teaching & administrative works. During COVID-19 our college organized 01 National Webinar. N.S.S volunteers distributed self-made masks and helped needy persons in many ways. Around 1300 students are enrolled in the regular college every year. The college was accredited with a 'B' Grade I (Score 2.11) in the last Assessment by NAAC.

LOCATION: Nutan Adarsh Arts, Commerce & Smt. M.H. Wegad Science College is situated at Umred, a rural Tehsil of Nagpur district in Maharashtra (Latitude 20.85585575 Longitude 79.32802576). Umred is 45kms nearly South-East side to the district place of Nagpur on Gadchiroli road.

Vision

To develop the institute into a reputed brand name for excellence in academics with higher learning and research capabilities through dynamic and value-based education for global competency and strength of character.

Mission

To foster higher education and thereby enlighten and empower the students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The Location of the college is easily accessible from nearby places by the public transport system

2**.** Motivated Management with the vision to provide higher education in rural areas.

3. 29 full-time experienced, dedicated & devoted teaching staff. (05 Professors, 09 Associate Professor, 15 Assistant Professor, 18 Doctorate, and 03 Ph.D. Guides).

4. This is the only UGC-granted institute in the Tehsil which runs 03 UG Programs(Arts, Science &Commerce)

5. The college encompasses a large campus of 05 acres of land.

6. Student Mentoring System, Grievance Redressal mechanism, inspirational lectures, Yoga   & meditation, programs for slow and advanced learners, placement and career guidance   cell constitute a strong student support system.

7. 03 faculty members on the Board of Studies contributing to curriculum design and   implementation.

8. Well-equipped laboratories.

9. Enriched Library with ICT and Wi-fi facility.

10. The entire campus is under CCTV surveillance.

11. A large playground with 200mts. running track.

12. There is a Teacher-Student-Guardian scheme (Mentor-Mentee).

13. The college was accredited with a 'B' grade (Score 2.11) in the last Assessment by NAAC.

Institutional Weakness

1. The college has mobilized limited funds for research and needs to explore other funding agencies. No major research project has been undertaken in the last five years.
2. More functional MOUs may be signed for applications like an internship, research, etc
3. Vacant Teaching and Non-Teaching positions create a burden on existing staff.
4. Inadequacy of specific UGC schemes.
5. Rural Background of students.
6. Less response from students for ICT-enabled teaching-learning.
7. The college is yet to install a biometric verification system for students.

8. Limited facility and opportunity in the curriculum design and development.

9. Poor background in English.

10 Majority of students are financially weaker with some of them below the poverty line.

Institutional Opportunity

1. To introduce job-oriented, skill development, and self-employment B-Vocation courses.

2. To introduce Post-Graduate programs & Research Centre.

3. Further development of infrastructure.

4. To update and expedite the use of technology in teaching-learning.

5. To prepare students for employment.

6. To start community need-based courses and activities for the sustenance of farming and   related business.

7. E-content development facility can be established

Institutional Challenge

1. There is an increasing tendency of the students to prefer professional courses over conventional courses.

2. To avail funding for research projects of students and faculties.

3. Mushrooming of Professional Colleges in and around the town.

4. Employment Generation Problem.

5. Less involvement in national agency / international Collaboration.

6. To involve students in the digital assisted teaching-learning process.

7. To upgrade teaching faculty given the development of soft skills and professionalism in the era of Globalization, Liberalization, Privatization, and ICT.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being an affiliated college, we are strictly confined to the curriculum prescribed by Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. It's a great honor for the institution that 03 faculty members are on the Board of Studies who are contributing to curriculum design and its implementation. The curriculum is executed as per the academic calendar prepared by the college. The monthly teaching plan and completion report are collected by the principal. Allotment of assignments, seminars and group discussions, evaluation through unit tests, and common tests ultimately lead to an all-encompassing delivery of the curriculum. Apart from this, teachers use PPT presentations while delivering lectures, and arrange field projects, field visits, and book fairs visits to give maximum exposure to the students. Students make the optimum use of advanced e-facilities in the library including N-list, E-books, and E-journals facilities that students can access. Environmental Science is a compulsory subject for the second year of B.A, B.Com. and B.Sc. which develops ecological sense while the subjects like PBM in B.Com. develops professional ethics among students. Feedback on the curriculum ensures effective delivery and scope for improvement.

Currently, the institution runs three UG programs (B. A. - I, II, III, B. Com. - I, II, III & B. Sc. - I, II, III) There are nine subjects in B. A. (Compulsory Marathi, Compulsory English, History, Political Science, Economics,

Sociology, Marathi Literature, English Literature & Sanskrit (Sanskrit Literature) and 37 combinations (34 in Arts, 02 in Science and 01 in Commerce) are possible comprising of all three Faculties. Subjects of B. Com. are as per the University syllabus.

B. Sc. has two Groups/Combinations.
 (1) PCM (Physics, Chemistry & Mathematics).
 (2) CBZ (Chemistry, Botany & Zoology).

Flexibility in the curriculum is maintained as there are optional subjects to choose from. The college has readily adopted the semester pattern and successfully running since 2014-2015 and 2015-2016 respectively.

Teaching-learning and Evaluation

Teaching-learning and evaluation process in our college is executed as per the academic plan of the college. In the introductory class, every teacher gives overall information about the scope and advantages of his subject. A few introductory classes are held to identify advanced learners and slow learners. The use of ICT is made to create interest and better comprehension of the course. The PPT presentation is done by teachers. The students of literature are shown audio-visual movies, dramas, and novels in the classroom. The students are given more exposure by sending them on study tours, field visits,inter-collegiate and University level science exhibitions, debates, seminars, workshops, etc. Students' progress is analyzed through Continuous Internal assessments in the form of unit tests, classroom seminars, common tests, and viva-voce. The college has a separate reading room for students with a good number of journals, newspapers, reference books, and an ICT facility. The students are supplied with a question bank on the prescribed course which helps them to prepare for the final examination. Each faculty of the college adopts 45 to 50 students under Student-Teacher-Guardian Scheme(Mentor-Mentee) which helps to solve the student's problems on various levels. The process and mechanism of Internal Assessment are transparent and objective. The Program Specific Outcome and Course Outcome are evaluated in the general meeting presided over by the Principal in which an action plan is prepared to set better PO, PSO, and CO.

 In the last five years, many teachers are sent for faculty development programs to update themselves with the recent advanced developments in higher education. After the 2nd cycle, 03 short-term courses,10 Refresher Courses, 01 Orientation Programme, 01 Swayam online Course,07 FDP,04 Workshops,01 FIP, and 01 OWP have been attended.

Research, Innovations and Extension

Our college is in constant efforts to promote 'Research Culture' among faculties and students. Out of 29 teachers, 18 are Ph.D. holders while 07 teachers are pursuing Ph.D. There are 03 Ph.D. supervisors in the college under whose guidance 08 scholars have completed Ph.D.The college has a Research Guidance Committee which encourages teachers for research works like Ph.D., paper publication, book publications, etc. A total of 116 research papers, 25 books, and book chapters have been published by the faculty members in the last five years. Apart from this, almost all the teachers have published papers in peer-reviewed journals and proceedings of National and International Conferences. 05 papers are published in UGC Care listed journals. Our college has organized 01 National Seminar and 02 online quiz competitions during COVID-19. The

college has taken various initiatives for the creation and transfer of knowledge. The extension activities like Yoga, Health Awareness, Voters Awareness, Road Safety, Blood Donation camp, etc. were undertaken during the last five years. Many extra- curricular activities like distribution of self-made masks, food grains, sanitizers, cloth, and economical help to migrants labors as travelling expenses during COVID-19.

Infrastructure and Learning Resources

We provide optimum physical infrastructure to support the teaching-learning process. The college encompasses a large campus of 5.85 acres of land and a huge playground with a 200mts running track. The college has an ICT-enabled Conference Hall, 03 Smart classrooms, a Principal's Cabin, and an Administrative office. The college has 04 laboratories and 01 language labs with 20 computers. The college has a spacious library with a total of 27552 books (Textbooks- 26869, Reference books-687) 23 E-books, 03 E-journals, 10 print journals, a separate stock room, and the reading room for students, staff, and the librarian's cabin. The college has an NSS unit of 150 volunteers, a well-furnished Gymnasium, and an indoor stadium of 879.074 sq. mts which was **CORONA Centre during COVID-19**. We have optimum sports facilities to promote games and spot activities Our college has a Botanical Garden, spacious parking zone, canteen and common room for girls. **An automatic Pad vending machine** has been installed for ladies' staff and girls. There are 07 LCD Projectors, 50 institutional computers, 04 Scanners, 10 Printers and 02 latest android TV sets, 01 display Board. There is RO drinking water, a generator facility, and 04 solar panels. The entire college campus is under CCTV Surveillance. Optimum use of infrastructure facilities and maintenance is ensured through a planned constituted committee and IQAC.

Student Support and Progression

In the present year, the college has enrolled 1372 students. The students' strength has been almost constant for the last two years with a higher number of girl students. The total strength of OBC and BC is more than 75% and this section is socio-economically weaker. More than 70% of students get either freeship or scholarships. The college has no overseas students enrolled. The SC/ST students get additional coaching through the remedial coaching facility. Our Career Guidance and Counseling cell provide the necessary help to the student for their placement. Parallel courses in COP are available for skill improvement. The Sexual Harassment preventive Cell and Grievance Redressal cell has been active for the last two years. Facilities exist for acquiring computer skills. The College has a high-profile alumni association with well-defined goals. Large numbers of students participate in sports, cultural, and NSS activities. Every year students are selected to participate in state-level and inter-university competitions. Feedback from students is collected about the college, teaching staff, the facilities, learning resources, etc. Numbers of students are involved in extra-curricular activities at the inter-collegiate and university level. The college encourages students to publish material by making available wall magazine along with '***Unmesh*** the annual magazine of the college, Students Council is constituted as per section 40 (2) (b) of Maharashtra University Act 1994. Student members actively participate in various academic and administrative committees. Students are given scholarship facilities. NSS Students have brought laurels to the college. Youth festival participation and cultural activities have increased, and students get awards and prizes. The Alumni Association and parent-teacher Association have been functioning well. A long list of students enrolling in higher education, participation in extracurricular and an amazing list of sports achievements is a plus factor for arts/science/ commerce faculty. Several students have won University Color Coat in various sports events during the last five years. Our students are very fond of kabaddi. They have won the prestigious trophy of Kabaddi organized by Honourable Shri Nitin Gadkari (M.P. of Nagpur), Road & Transport Minister of the Indian Government. In baseball, the college team is a University winner for three

consecutive years. Medals and cash prizes are given by the institution to the distinctive and meritorious students in curricular and extra-curricular activities. Institute also felicitates the teachers for achievement in the academic field.

In 2016-2017 two wrestlers (Rajat P. Ghuguskar and Jitesh P. Lichade) of the college won the silver medal in wrestling in the 2nd student Olympic International games organized in Sri Lanka.

Governance, Leadership and Management

Our college is committed to its vision and mission to provide need-based quality education and to cater to the educational needs of students from diverse backgrounds in this Tahasil area. The Principal forms various committees of the teachers for the smooth function of the college. The teaching-learning process is monitored by conducting departmental meetings. The institution has a College Development Committee comprising of the Management representatives, IQAC Co-ordinator, and the senior-most staff members, students, and social activists.CDC grants permission for the perspective plan and after discussion with the secretary of CDC, the policy is implemented. Self-appraisal of teachers helps towards the quality enrichment of the academic process. Automation is introduced in the academic, scholarship, library, and examination sections to ensure accuracy. Freedom is given to purchase study material and required instruments for academic development to all faculty. In the case of administrative the senior clerk supervise and assign the responsibilities to the non-teaching staff All the new circulars from the University and the Government are Communicated and discussed with the office staff.CAS is a decentralized system in our college. The IQAC verifies the eligibility of the concerned teacher and then suggests the preparation of his/her proposal for availing CAS. The Principal is the executive and academic head of the college. He is responsible for admissions, discipline, receipt, expenditure, and maintenance of accounts along with the management of the library and correspondence.
The institution has a salary Earner's Credit Co-operative Society through which loan is lent to the staff members. A Group Insurance facility is provided to staff. The medical reimbursement facility is available to the staff members as per Government norms.

Institutional Values and Best Practices

Our College is deeply sensitive about gender equality. The college has an active Women Cell which has worked towards gender equity promotion and sensitivity by conducting many programs and activities. The college ensures the safety of girl students through the security measures such as 14 CCTV camera surveillance, a security agency, and monitoring & discipline maintaining committees. Environmental consciousness and sustainability are practiced. The college has arrangements for rainwater harvesting and solid waste management. Green practices include the use of public transport, minimal plastic usage, and the use of LED fittings.

The institution takes initiatives for the management of waste that is generated within its campus. Such types of environmental awareness are created among the students through various talks on environmental conservation and encourage them about its least waste and proper use.
The laboratory materials like plastics, rubbers, glasses, woods, papers, etc. are carried out by a municipal corporation. The solid materials are cleaned and dust-bins are used to collect the garbage. Housekeeping personnel works in the procedure of solid cleaning every day in the college. There is a prohibition on the burning and use of plastics on the college campus. The college calls a technician for the refilling of toner and cartridges of printers and maintenance of IT infrastructure.

Vermi Composting Beds are prepared to convert the solid degradable waste into organic fertilizer which is then used for the growth of plants on the college premises.

The college has formed Internal Complaint Cell. At the time of recruitment, the college keeps a good ratio between male and female teachers on the staff. Code of conduct for students, teachers, the principal, officials, and supportive staff is in practice. Core
values of the institution are displayed on the website.

The IQAC plays an important role. Innovative teaching-learning techniques are used. Due importance is given to value-based education. Personality development programs are carried out to inculcate social responsibilities, citizenship roles, and civic sense. The college provides a peaceful environment for academic and other extracurricular activities. Academic audit, SWOT analysis, campus monitoring by teachers diary, keeping track of students attendance, lead college activities for guiding other colleges for preparation of NAAC self-study report, teaching and research portfolio. These are an area of innovation. Organization of National/State level conferences, a celebration of National Science Day, organization of intercollegiate science exhibition, nature club, Principal address, dress code, 1-Card wearing, suggestion box, student representation on important committees, creating awareness about NAAC student charter, development of college web site and providing faculty of free karate coaching to the girl students for self-protection from eve-teasers (after Nirbhaya Event) are a few of our best practices, which the college has adopted for achieving the goal of national development, to fostering of global competency, to encouraging the use of ICT, inculcating value education and the quest for excellence in higher education.

The college felicitates faculty members for academic achievement, inter-collegiate winner teams, and color coat achievers students by offering shawl, shriphal, trophy, tracksuit, and bouquet. The college organizes exhibitions regarding the life, work, and contribution of a great leader, freedom fighter, and social reformer to inculcate social value, moral value, human value, humility and patriotism amongst the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NUTAN ADARSH ARTS, COMM. AND SMT. M. H. WEGAD SCIENCE COLLEGE, UMRED
Address	Nutan Adarsh College, Mangalwari Peth, Umred Nagpur Maharashtra 441203
City	UMRED
State	Maharashtra
Pin	441203
Website	https://www.nutanadarshcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	A. B. Buradkar	07116-242048	9766063386	07116-242048	principal.namhwmu@gmail.com
IQAC / CIQA coordinator	Vinay Kumar Upadhyay	07116-9096396278	9096396278	07116-242048	upadhyayvinaykumar@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-1968

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	18-11-2008	View Document
12B of UGC	18-11-2008	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Nutan Adarsh College, Mangalwari Peth, Umred Nagpur Maharashtra 441203	Semi-urban	5.85	5026.361

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,History Sociology Economics	36	HSC	Marathi	1060	82
UG	BCom,Commerce	36	HSC	Marathi	360	360
UG	BA,History Political Science Sociology	36	HSC	Marathi	1060	1
UG	BA,History Economics Political Science	36	HSC	Marathi	1060	1
UG	BA,History Political Science English Literature	36	HSC		1060	0
UG	BA,History Political Science Marathi Literature	36	HSC	Marathi	1060	0
UG	BA,History Economics Marathi Literature	36	HSC	Marathi	1060	2

UG	BA,History Economics English Literature	36	HSC	Marathi	1060	0
UG	BA,Sociology History Marathi Literature	36	HSC	Marathi	1060	342
UG	BA,Political Science Economics Sociology	36	HSC	Marathi	1060	199
UG	BA,Political Science Economics Marathi Literature	36	HSC	Marathi	1060	0
UG	BA,Economics Sociology Marathi Literature	36	HSC	Marathi	1060	10
UG	BA,Economics Sociology English Literature	36	HSC	Marathi	1060	3
UG	BA,Political Science Sociology Marathi Literature	36	HSC	Marathi	1060	0
UG	BA,Political Science Sociology English Literature	36	HSC	Marathi	1060	18
UG	BA,Political Science Economics English Literature	36	HSC	Marathi	1060	1
UG	BA,Sociology History	36	HSC	Marathi	1060	0

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	English Literature					
UG	BA,Sociology History Sanskrit Literature	36	HSC	Marathi	1060	30
UG	BA,Political Science Economics Sanskrit Literature	36	HSC	Marathi	1060	0
UG	BA,Economics Sociology Sanskrit Literature	36	HSC	Marathi	1060	0
UG	BA,Political Science Sociology Sanskrit Literature	36	HSC	Marathi	1060	36
UG	BA,History Economics Sanskrit Literature	36	HSC	Marathi	1060	0
UG	BA,History Political Science Sanskrit Literature	36	HSC	Marathi	1060	0
UG	BA,Sanskrit Literature Marathi Literature History	36	HSC	Marathi	1060	0
UG	BA,Sanskrit Literature Marathi Literature Economics	36	HSC	Marathi	1060	0
UG	BA,Sanskrit Literature Marathi	36	HSC	Marathi	1060	0

	Literature Political Science					
UG	BA,Sanskrit Literature Marathi Literature Sociology	36	HSC	Marathi	1060	0
UG	BA,Sanskrit Literature English Literatura Political Science	36	HSC	Marathi	1060	0
UG	BA,Sanskrit Literature English Literature Economics	36	HSC	Marathi	1060	0
UG	BA,Sanskrit Literature English Literature History	36	HSC	Marathi	1060	0
UG	BA,Sanskrit Literature English Literature Sociology	36	HSC	Marathi	1060	0
UG	BA,Marathi Literature English Literature Political Science E	36	HSC	Marathi	1060	0
UG	BA,Marathi Literature English Literature Economics	36	HSC	Marathi	1060	0
UG	BA,Marathi Literature English	36	HSC	Marathi	1060	0

UG	BA,Marathi Literature English Literature Sociology	36	HSC	Marathi	1060	0
UG	BSc,Physics Chemistry Mathematics	36	HSC	English	360	131
UG	BSc,Chemistry Botany Zoology	36	HSC	English	360	142

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**		
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8				9				21
Recruited	5	0	0	5	6	3	0	9	11	4	0	15
Yet to Recruit				3				0				6
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				3
Recruited	0	0	0	0	0	0	0	0	1	2	0	3
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				30
Recruited	11	3	0	14
Yet to Recruit				16
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	5	0	0	5	0	0	8	0	0	18
M.Phil.	0	0	0	2	0	0	7	0	0	9
PG	0	0	0	1	0	0	0	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

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Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	440	0	0	0	440
	Female	932	0	0	0	932
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	99	94	112	113
	Female	178	147	154	165
	Others	0	0	0	0
ST	Male	35	30	28	32
	Female	70	60	70	72
	Others	0	0	0	0
OBC	Male	191	193	196	204
	Female	512	460	505	534
	Others	0	0	0	0
General	Male	10	17	11	11
	Female	32	32	35	31
	Others	0	0	0	0
Others	Male	102	102	92	97
	Female	207	184	189	209
	Others	0	0	0	0
Total		1436	1319	1392	1468

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our college is multidisciplinary. In the coming future we will take effort to implement NEP.
2. Academic bank of credits (ABC):	According to NEP ABC WILL be established.
3. Skill development:	Skill is the need of the modern era. Without skill employability is impossible.Different types of skill development programme will be implemented according to the expectation of NEP.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In our college there are three department of literature(English, Marathi and Sanskrit). Comparative study is possible in our college.We can see various remarkable similarities between Sanskrit and Marathi. We can link

	Science,Mathematics,Economics,English, etc. with Sanskrit.
5. Focus on Outcome based education (OBE):	OBE is very vital element to decide the utility of education. Education is the means and source of physical,mental,moral,intellectual and spiritual development and upliftment, On the basis of OBE the roadmap,blueprint, strategy,workplan and future plan of education should be framed. The college will analysis OBC and take necessary and suitable steps.
6. Distance education/online education:	We can start distance education with the collaboration of open University.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1436	1319	1392	1468	1354

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
369	369	280	280	280

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
412	257	154	159	137

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	29	29	29	29

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
35	35	35	35	35

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
28.73439	50.75713	59.10251	58.78440	40.27450

4.3

Number of Computers

Response: 50

4.4

Total number of computers in the campus for academic purpose

Response: 35
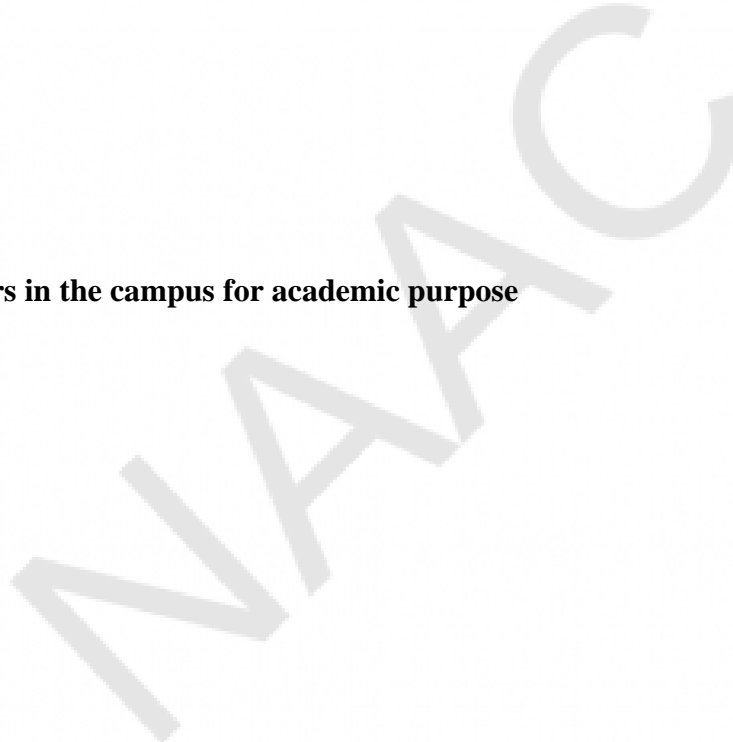
4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Nutan Adarsh Arts, Commerce, and Smt. M. H. Wegad Science College is permanently affiliated with Rashtrasant Tukdoji Maharaj Nagpur University Nagpur and follows the curricula prescribed by the University.

- The college ensures effective curriculum delivery through a well-planned and documented process.
- To achieve the best results in curriculum delivery, committees namely the prospectus committee, timetable committee, mentor-mentee committee, syllabus compliance committee, student evaluation mechanism, library advisory committee, and ICT teaching and learning continuously contribute towards substantiating the curriculum delivery and documentation.
- The college follows the Academic Calendar of the R. T. M. Nagpur University Nagpur.
- All the faculty members are instructed on the academic activities of the college at the first meeting of the commencement of every year. The workload is distributed and assigned to the concerned faculty member in the departmental meetings held by the head of every department of the college. Considering the workload, the syllabus is disseminated as per classes and papers/courses for teaching.
- Every teacher prepares the course outcome of the course allotted to him/her at the outset of the course every year.
- The teacher reads out the course outcome to the students and displays the same on the notice board of departments.
- Faculty members prepare a semester-wise teaching plan for theory and practical at the beginning of every semester.
- Every teacher works as per the syllabus prescribed by the R. T. M. Nagpur University Nagpur.
- The academic work is monitored by the concerned Head of the Departments, the Co-ordinator of the Syllabus Compliance Committee, and the Principal of the College.
- The general timetable is prepared by the Time table Committee.
- All teachers are provided with the attendance registers at the beginning of the year to record the attendance of the students.
- Departments integrate classroom teaching with various ICT tools, laboratory practicals, student seminars, tutorials, class tests, and field surveys for the effective transmission and delivery of curricula.
- Unit tests on the taught portion, Group discussion, and Seminar Presentation are conducted by the teachers for an effective learning process.
- Project assignments and viva-voce are conducted for the internal evaluation of the students.
- The college organizes seminars, conferences, and workshops for the up-gradation of subject-related knowledge.
- Teachers use participative, problem-solving, and student-centric teaching-learning methods.
- Effective and creative use of PPTs, video lectures, models, charts, etc. are done by the teachers.

- Special guidance is also provided to the Slow and Advanced learners by the college.
- The college has a Mentor-Mentee system to solve the academic-related issues of the students.
- The syllabus Compliance Committee continuously monitors the effective curriculum delivery.

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File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college is permanently affiliated with R. T. M. Nagpur University, Nagpur. Hence the college adheres to the academic calendar published by the University. The institution prepares the academic calendar by taking into consideration of the declared calendar of the affiliating university. It guides the institution to follow the schedule effectively.

- The academic calendar specifies the teaching-learning schedule of every academic year and Continuous Internal Evaluation.
- The Prospectus of the college contains the Academic Calendar.
- The academic calendar contains the institution's motto and other information about the institution.
- It also contains the admission schedule, the schedule of filling exam forms, and the schedule of continuous internal evaluation.
- Examination Committee also prepares a tentative schedule for CIE.
- Unit Tests are taken after the completion of each unit by the respective faculty members.
- The Heads of all the departments also prepare their examination schedule in tune with the academic calendar of the college in consultation with the faculty members.
- The Principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination-related activities.
- The Principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the academic and examination-related activities.
- The students and faculty must adhere to the academic calendar for the completion of academic activities.
- A constant effort is made to evaluate students through seminars, class tests, and group discussions.
- Besides, the issues regarding studies are resolved through a mentor-mentee committee.
- In every academic year, semester-wise examination committee meetings are organized for the

better conducting of CIE.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

  1. **Academic council/BoS of Affiliating university**
  2. **Setting of question papers for UG/PG programs**
  3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
  4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 3

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 3

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1.93

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	50	37	47	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college always strives to integrate crosscutting issues relevant to Professional Ethics, Gender,

Human Values, Environment, and Sustainability into the curriculum. The college is sensitive to the various social issues and makes every effort to sensitize the students in this regard. Along with the subject-related knowledge, the college sincerely attempts to integrate cross-cutting issues into the curriculum.

Gender Ratio

The outstanding fact about the college is that the number of girls students is more than the number of boys students. The college follows the norms set by the State Government regarding reservation policy for girl students. The internal Complaint Committee is activated in the college to take care of the safety and security of the girl students. The students are made familiar with the concepts like gender equality, female empowerment, and sexual harassment. The course content helps in communicating these ideas very effectively to students. Co-curricular programs are arranged at regular intervals in the college to tackle gender-related issues and help in spreading the awareness of gender equality. N. S. S. department also conducts many programs such as guidance programs, street shows on gender equality, gender sensitization, dowry, female foeticide, and sexual harassment.

The college organizes guest lectures regularly to endorse social values such as gender equality and gender sensitivity and highlights social problems such as women's safety, dowry, women's health, cybercrime, and cyber security. International Women's Day, Legal awareness programs, and programs related to women's safety are regularly arranged by the college. Awareness programs on Stress Management, Yoga and Meditation, Laws regarding women, POSCO Act, Female Foeticide, etc. are conducted by the different committees of the college.

Environment and Sustainability

The Curricula of the Second year of the Course B. A., B. Com., and B. Sc. has a compulsory subject ' Environmental Studies'. Faculty makes students aware of the basic components of the environment and their applications in various fields. The environmental issues are also addressed through the articles, poems, and essays that are included in the syllabus. The college organizes Awareness Drives about Environment and Wild Life Protection and E-Waste Management. De-Addiction, AIDS, Cleanliness, Right to Vote, Malnutrition, and campaigns like 'Say no to Plastic Bags' etc. The college regularly organizes plantation drives where planting has been done on the college premises and the plants are continuously monitored and taken care of by the concerning employee.

Human Values and Professional Ethics

Subjects like Languages and Social Sciences help in inculcating human values in young students. A clear reflection of the values included in the syllabus can be seen in the activities conducted by the college. The faculties continuously strive to inculcate the values like honesty, helpfulness, compassion and respect towards elders society, and the environment through their teaching. Essential educational skills go hand in hand with human values and the college leaves no stone unturned to ensure the integration of human values and professional ethics in the teaching-learning process.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 20

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 31.82

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 457

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

    1.Feedback collected, analysed and action taken and feedback available on website
    2.Feedback collected, analysed and action has been taken
    3.Feedback collected and analysed
    4.Feedback collected
    5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 98.32

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
527	546	560	560	560

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
560	560	560	560	560

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 122.62

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
380	380	380	380	380

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Response:

The college has situated in rural areas of Vidarbha near Nagpur, most of the students come from village backgrounds as Marathi local rural language of their communication. Students from diverse socio-cultural, economic & educational backgrounds are admitted to the college. Therefore it becomes necessary to identify slow learners and advanced learners at the entry-level. Advance and slow learners students are identified by the teachers by various methods such as HSC marks, attention during lectures in the class, and personal interaction with the students. It is a general observation that slow learner students do not grasp class lectures due to poor language knowledge, writing, reading, and speaking skills.

For Slow learners college Provides:

- Communicative English
- Remedial Coaching Classes
- Internal Assignment
- Counsel students for attending a regular class
- Tests
- Provide University Question Bank
- Students Mentoring System
- Provide easy notes
- Pre-examination guidance
- Conducted Motivational Programs
- Women's Study Center

Advanced learners are encouraged to participate in...

- Seminars/Conference/Workshop/Webinar
- Competitive Examination guidance
- Debates
- Laboratories work
- Assignments
- Encouraged to use E-learning resources
- Students Mentoring System
- Elocution Competitions
- Essay Competitions
- Poster Competitions

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 49.52

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Response:

The College uses teaching approaches that are centered on the students. Teachers use experiential, participative, and problem-solving methods to help students build a clear understanding of subjects. The college endeavors to make teaching-learning a two-way process and student-centric. The College has adopted various student-centric teaching-learning and pedagogical methods for enhancing the learning levels of the students.

Experiential Learning:

The teaching faculties of the college promote experiential learning methods. Chemistry, Physics, Botany, and Zoology departments use experiments to teach students. Experiential learning happens through laboratory work, Problem-solving sessions, Educational tours, Seminars, Elocution competitions, and debates. The Plant Tissue culture program was sanctioned by UGC in the year 2012. Experiential learning also happens through this course.

Participative Learning:

This is the best student-centric method, in which students actively participate in activities such as:

- Students seminar
- Participation in debates
- Practical assignment
- Educational excursion
- Cultural Program
- Participation in Sports
- Poster competitions

- Essay competitions
- Yoga/Sports
- Assembly visit

Problem-solving methodologies:

Department of Commerce, Mathematics, Physics, Chemistry, and Botany generally conducted problem-solving sessions to make students understand and grab more of the ways to handle and solve problems which indirectly help them learn the life skill of problem-solving.

- Organize Experts/Guest lectures
- Conducted Students Seminars
- Orgaise online lectures
- Students Mentoring Systems
- Cultural Event
- NSS Camps
- Women's Study Center
- Oath Ceremony on the occasion of Constitution day

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Response:

Teachers use the ICT tools to free up time to learn and teach other subjects, impart higher-level knowledge to students, and engaging co-curricular activities. Students will acquire an independent and active learning habit as a result of this. The college has four smart classrooms connected with internet access and seven classrooms with LCD projectors and displays. Smarts classrooms & LCD projector classrooms are used by teachers to teach crucial and perplexing topics. All departments use smart classrooms and ICT equipment. Almost all departments have been given PCs/Laptops, which are utilized to teach smaller groups of students. The college has a computer lab adequately equipped with all accessories. Teachers assist students in using an online learning platform to learn. During the lockdown period online teaching through Google Meet, Zoom, Facebook Live, and YouTube Live platforms including Whatsapp groups are used for teaching and evaluation. The college encourages teachers to attend training programs, workshops, seminars, webinars, Refresher courses, and conferences related to ICT use or innovation in teaching-learning. Some teachers have their own YouTube channels. All faculties use ICT-enabled instructional approaches. On an online platform, the college teachers efficiently utilized ICT resources for excellent teaching-learning.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 49.52

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 29

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
Mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 82.86

File Description	Document
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 49.66

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	15	13	13

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 20.24

2.4.3.1 **Total experience of full-time teachers**

Response: 587

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Response:

Internal assessment in college is very transparent. The college conducted an internal evaluation process following the Rashtrasant Tukdoji Maharaj Nagpur University Nagpur's norms and guidelines. The academic calendar is created by the college based on the university's examination and evaluation timetable. The academic calendar along with the examination schedule is displayed on the notice board, the college website, and Whatsapp groups. The examination department monitors both the internal and external examination processes of the college. Unit Tests, Seminars, Lab works, attendance, practicals, assignments, projects, and other forms of the continual and comprehensive evaluation of students learning levels are also conducted by college departments. Before the university examination, an internal evaluation is undertaken. The internal and practical examination timetables were created by the college examination and evaluation committee following the university examination circular. All the teachers of concerned subjects submit a set of question papers to the examination committee. The question papers for the internal

examination are prepared in a uniform pattern and as per the guidelines of the university. Evaluation of answer books of internal examination is done by the teachers of the college. An evaluation report of the internal examination is prepared and submitted to the examination department of the college. The examination department of the college submits the evaluation report to the university. After the internal evaluation, students' performance is discussed with the students, and necessary suggestions are given for further improvement.

For transparent internal assessment the college examination and evaluation committee are maintained following practices:

The examination plan is prepared in keeping the rapport with the academic calendar before the commencement of the session.

- The setting of question papers as per university examination pattern.
- Displaying marks of various subjects on the notice board.
- Underperforming students are guided for improvement.
- The students are permitted to verify the answer books.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Response:

The college has an examination and evaluation committee. The committee conducts the process of examination, which includes the setting of question papers, preparation of examination timetable, and communication through the college notice board well in advance. The examination and evaluation committee also transparently handles internal examination-related grievances. Grievances related to internal examination are collected at the examination and evaluation committee of the college. some of the grievances are solved at the department level within a day or two. The grievances that can be solved at the college level are redressed within a week. The grievances that can not be solved at the college level are forwarded to the university and as a result of regular follow-ups, the grievances are settled within a fortnight. The grievances of complicated nature are complied analyzed and a solution is searched out in consultation with the Principal. The solution to the grievances is communicated to the concerned persons and concerned section of the college for necessary actions.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Response:

The college is affiliated with Rashtrasanta Tukdiji Maharaj Nagpur University, Nagpur, and follows the university's curriculum from time to time. Each subject's curriculum was created with results in mind. The college has prepared the Programme and course outcomes of each program. All program and course outcomes are circulated to all faculties and displayed on the notice board for the information of the students. The program and course outcomes are also communicated to the students in the Induction/welcome Programme. The HODs of respective departments give a few introductory lectures at the beginning of the session in which program and course outcomes are explained in a detailed manner to the students and also encouraged and motivated to attain the outcomes.

We communicate the program and course outcomes in the following ways:-

1) Programme and course outcomes are circulated to all faculties.

2) Programme and course outcomes are displayed on the notice board.

3) Programme and course outcomes are circulated on students' WhatsApp groups.

4) Programme and course outcomes are displayed on the college website.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Response:

Program and course outcomes are evaluated by the college based on the performance of the students in academic and non-academic activities. The academic performance of the students is evaluated through internal and external examinations, unit tests, Students Seminars, home assignments, Debates, excursions, practicals, and project works. The continuous and comprehensive assessments are done on the day-to-day activities of the students and their attitude towards learning, attendance, and behavior toward the teachers and staff. The evaluation of the academic performance of students is also done on the learning aspects like; laboratory work, assignments, involvement in-class activities, etc. Non-academic parameters of evaluation are the participation of students in cultural activities, sports, games, social activities, extension programs, environment, and health issues. These activities are evaluated through the behavioral changes of the students.

Program and course outcomes are evaluated as follows:

- Entry-level assessment is done by the teachers when the class starts.
- Feedback assessment is based on feedback obtained from students, parents, and other stakeholders.
- Day-to-day assessment is based on periodic assessment, class attendance, laboratory work, performance in unit tests and test examinations, and attitude towards college activities.
- Classroom assessment is based on the interaction of the teacher with the students during the class.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 70.13

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
412	257	154	159	137

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
432	260	279	325	262

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.85

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 1

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.28

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
14	7	8	3	5

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.86

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	2	3	12

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution through its institutional social responsibility interface N.S.S. (National Service Scheme) explores all the possible options where an institution-neighborhood community network can be established. The efforts are meticulously focused to develop sensitivity toward local and national problems among the students and create awareness about executable solutions. N.S.S. conducts diversified programs to generate awareness about various social issues. For example, before organizing a blood donation camp, students are made aware of blood donation. The importance of trees is underlined through various activities to make this earth a beautiful place to inhabit happily. Students enrolled in the institution come from the neighborhood community which comprises underprivileged, socio-economically backward segments people as laborers, housemaids, daily wage earners, farmers, etc. These students are sensitized about social and national problems through extension activites organized by NSS & the institution. Arranging programs based on Swacch Bharat Abhiyan, No Plastic Use Campaign, Voter Awareness Program, Road Safety Awareness, Constitution Day, International Yoga Day, Female Foeticide, etc. is a regular practice.

Programs like Tree Plantation are organized to create environmental awareness among the students who would ultimately turn into good and responsible citizens. Cleanliness Drive implemented through NSS helps students to be aware of the need for good surroundings. Health awareness programs charted out by the institution in collaboration with different agencies like Primary Health Center aim at healthy future generations. Celebrating birth anniversaries of National heroes like Mahatma Gandhi spread the message of Truth, nonviolence, and cleanliness in the neighborhood society. A special annual camp is one of the key Programs organized by the institution annually in a nearby village keeping in mind the overall holistic development of the adopted village. The institution engages faculty members as well as students in such activities through which they do the service to society and ultimately nation-building.

File Description	Document
Upload any additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 52

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	9	10	11

File Description	Document
Reports of the event organized	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 42.93

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
474	500	500	748	770

File Description	Document
Report of the event	
Institutional data in prescribed format	

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 1

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	
e-copies of linkage related Document	
Any additional information	

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 7

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	2	2	0

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File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
e-Copies of the MoUs with institution./ industry/ corporate houses	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College has the mission to foster higher education in the backward, tribal and deprived section of the rural area and thereby enlighten and empower students. The mission of the college is fulfilled by providing the best possible infrastructure to create an effective teaching-learning environment through extensive use of ICT.

The College is located in a rural area. The college encompasses a large campus of 5.85 acres of land with a huge playground. The college has a well-furnished Gymnasium and Indoor Sports Stadium of 879.074 sq. mts which was used as a Covid Relief Centre during the Covid-19 Pandemic. The College is running an Undergraduate Program in Arts, Commerce, and Science. There are altogether 13 departments including 7 in Arts, 1 in Commerce, and 5 in Science and Physical Education.

The College premises has Principal's Cabin, Administrative Office, IQAC Room, 2 Common Staff Room, Girls Common Room, All the Departments, 13 Classrooms, 4 Science laboratories, 1 Computer Lab, 1 ICT enabled conference hall, 1 Auditorium Hall, 1 UGC Network Resource center (e-Suvidha), 1 reading room in the library, 1 girl common room, NSS office, Women Redressal Cell Office, Centre for Entry In services, Career Counseling & Placement Cell and Exam Strong Room. Optimum use of infrastructure facilities and maintenance is ensured through a planned constituted committee and IQAC.

Classroom:

There are 13 classrooms out of which 3 Classrooms are enabled with ICT facilities of LCD Projector. Computer lab cum Smart Classroom is equipped with LCD projector, Interactive Smartboard and Mike and Sound facility.

Laboratories:

There are science laboratories in the departments of Botany, Zoology, Chemistry, and Physics which are fully equipped with instruments. There are 4 laboratories in the institution equipped with requisite instruments for UG. There are 4 departments including Chemistry, Physics, Botany, and Zoology attached to the labs and a separate department of Mathematics. Botany laboratory has UGC Sponsored Tissue Culture lab. Functional Vermi-Composting Unit is also on college grounds. Laboratories also have LCD Projectors. The computer lab of the college has 20 computers.

Computing Equipment:

The College has 07 LCD Projectors, 50 institutional computers, 04 Scanners, 03 Xerox Machine, 10 Printers, 02 android TV sets, 01 display Board, Face Recognition, and Biometric Machine. The entire college campus is under CCTV Surveillance.

Conference hall & Auditorium Hall:

The College has ICT enabled Conference hall with an audio-visual and Sound facility. The conference hall has 80 students' seating capacity. An Auditorium hall has a seating capacity of 250 students.

Library:

The library has one reading room with a capacity of 30 students and 8 faculties. The library has a UGC Network Resource Center (E-Suvidha) for access to the internet for students for learning purposes.

Botanical Garden:

The College has a botanical garden. Potted plants are also kept in the corridors. They are looked after by the Garden Committee and maintained Laboratory Attendant of the College and Daily Wages Employees.

Others:

Basic amenities in college premises include separate staff and student parking, canteen, drinking water coolers, first-aid facility, CCTV cameras for security, fire safety, Pad vending machine for girls, Suggestion Box, Notice boards, generator facility and 04 Solar Panel Lamps, etc.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Cultural Activity

The college has a Conference Hall and an Auditorium hall for cultural activities. Conference Hall has a capacity of 80 seats. Approximately 250 students can sit at a time in the auditorium hall. These halls are used for various cultural activities. In addition to this, Open Stage has been created on the college campus to hold a Cultural annual gathering in the open. In which the students get opportunities to exhibit their hidden talents.

SPORTS FACILITY

The Department of Physical Education and Sports was established in 1969 and provides excellent sports facilities to Students. Every year many boys and girls represent the college in university and inter-university level sports competitions and youth festivals.

The College has its big Outdoor Sports Ground nearly 4.5 acres with Volley Ball Court which has a flood light for evening matches (Construction is completed on 12.01.2019). Outdoor Ground is used for the following games:

Outdoor Sports/Games

Sr. No.	Name of Sport/Game	Equipment/Quantity	Size/Area	
1	Kabaddi	--	10 m × 13 m (Boys) 8 m × 12 m (Girls)	
2	Kho-Kho	--	27 m × 16 m	
3	Volley Ball	Complete Set	9 m × 18 m	
4	Soft-ball	Complete Set	18.28 m × 18.28 m	
5	Base-ball	Complete Set	27.43 m × 27.43 m	
6	Athletics (Running Track)	--	200 m	
7	Long Jump Pit	--	40 m runway with no outer limit Landing Area 2.75 m	
8	Shot Put	--	Circle Diameter 2.135 m Landing Area 2.75 m	
9	Discus Throw	--	Circle Diameter 2.50 m Throwing Area 20 m	
10	Javelin Throw	--	30 m to 36 m runway with 60 m throwi	
11	Cricket	Complete Set	22.56 m × 3.66 m (Pitch) 60 m (boundry)	

The College has a well-equipped spacious Indoor Sports Stadium with Training Facility which has been has been constructed under funding of the UGC-XI Plan. The construction Area of the Indoor Stadium is 879.074 square meters and construction is completed on 31.12.2018. During the Covid-19 pandemic, Indoor Stadium was used as 120 Bed Hospital with an Oxygen facility in collaboration with

Rural Hospital and Nagar Parishad Umred. Indoor Stadium is used for the following games:

Indoor Sport/Games

Sr. No.	Name of Sport/Game	Equipment/Quantity	Size/Area
1	Badminton	2 Court	6 m ×13.5 m
2	Table Tennis	1 Board	1.525 m × 2.74 m
3	Carom board	1 Board	--
4	Chess board	2 Board	--
5	Judo Practice	6 Floor mat	--
6	Wrestling	6 Floor mat	--

Gymnasium

A Gymnasium for students and staff has modern equipment. The gymnasium is in Indoor Stadium. The details of gymnasium are given below.

Sr. No.	Gym Equipment	Quantity
1	Manual Treadmill Machine	01
2	Pull-ups Bar	01
3	Flat Bench	01
4	Shoulder Press Machine	01
5	Roman Bench	01
6	Triceps Dips Machine	01

7	Double Bar	01
8	Squad Machine	01
9	Bench Press	01
10	Abs Twister	01
11	Decline Bench	01
12	Set-up Station	01
13	Multi Station	01
14	Dumbbells	08
15	Rod	06
16	Weight Plates – Big	14
17	Weight Plates – Big	14
18	Weight Machine	01

Yoga

Although there is no Yoga Centre as such the college has enough space to hold a Yoga Programme. Yoga Day is celebrated regularly on 21st June in College. The college organizes Yoga, Karate, Pranayama, and Suryanamskar Camp every year. Indoor Stadium or Outdoor Ground is used for this activity.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 21.43

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 3

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 7.11

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.67331	2.37641	3.23233	1.62244	3.96874

File Description	Document
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Description of Library:

The area of College Central Library is 762 sq. mt. The library has 02 Reading rooms. Reading Rooms have a sitting capacity of about 30 students and 10 faculties. The library has more than 27500 books including a collection of Reference Books, Text Books, Encyclopedias, Dictionaries, Atlas, and Yearbooks. The library has subscribed to 13 newspapers, 05 magazines, 10 Journals (National and

International), 23 e-books, and 03 e-journals. The library offers various services to its users like an automated circulation system, online public access catalog, reprography, internet browsing, book bank facility, question paper bank, newspaper clipping and selective dissemination of information, etc. There is a Digital Display Screen for displaying Notices and Important Information to Students.

Library Automation:

The College library is computerized and partially automated. "LIBMAN" Integrated Library Management System Software has been used since 2014. Circulation of the library book items, including the issue and return of the book by students and staff is entirely computerized.

The details of Library software is as fallows:

Sr. No.	Particulars	Details
1	Name of ILMS software	Libman software
2	Nature of Automation	Partially automated
3	Version	1.0
4	Year of Automation	2014

Details of Computers:

In the library, 05 Computers are available with 2 Mbps internet speed. There is a UGC Network Resource Centre (e-suvidha) to access the internet for the users, which gives free online access through the internet facility.

The details of computers are as follow:

Sr. No.	Particulars of Work	No. of Computers	
1	Library OPAC for Reader	01	
2	Circulation of Books	02	
3	Library Administrative Work	02	
4	e-Suvidha	06	
	Total	11	

OPAC:

Library also has an OPAC (Online Public Access Catalogue) system by which users can access books on the computer at the library. Books present in the Library can be searched on basis of various criteria like Title, Author, Subject, Place of Publishing, Publisher, Year of Publishing, Classification Number, ISBN No., Editor, Translated Books, and Document Type Catalogue, with the exact details and the status of the books present in Library. It also provides the Combinational and Words in Title Search.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.24

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.73993	1.55919	1.79614	1.05572	1.03415

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 2.39

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 35

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

College regularly upgrades both the software and the hardware facilities as per academic requirements. The college has 02 internet connections with broadband. The internet facility is provided to various Departments, Library, Office, and IQAC departments through fiber optical cable. The bandwidth of the internet was 4 Mbps with the Wi-Fi facility. The college has upgraded internet connection bandwidth from 4 Mbps to 150 Mbps with a campus Wi-Fi facility from March 2022. The Wi-Fi facilities are available for administration purposes in the office and IQAC Department. Faculty members can also

access Wi-Fi anywhere on the campus for online classes, carry out research activities, and download information related to the curriculum. During the lockdown period, the lecture was conducted in online mode using Google Meet or Zoom Meeting App.

The college has a computer lab. There are 20 Computers in Computer Lab. The computer lab is connected with a LAN connection. The Computer Lab has LCD Projector with an interactive board and sound facility. There are 3 Smart-Classrooms which have Projector and Screen. 4 Science Laboratory also have Projector and Screen. The Conference Hall is equipped with a projector and screen for the academic year.

The College library is computerized and "LIBMAN" Software has been used since 2014. Library also has an OPAC system by which users can access books on the computer at the library. There is a UGC Network Resource Centre (e-suvidha) which has 6 Computers for accessing the internet for staff and students. There is one digital notice board in the Library.

All the Departments have computers. 8 laptops are available with the latest configuration and software. The college has in total of 04 UPS. The office is also automated with CMS software. The process of admission, salaries, and scholarships is computerized. The College has a website that provides all the necessary information to stakeholders. The Administrative Office has 07 Computers, 05 Printer with scanner and 01 Xerox machine, 01 Fax machine, etc. The college has Face Recognition and biometric machine for auto attendance of staff.

The maintenance of IT facilities is done regularly by the outsourcing of a technical expert. Firewall and Anti-virus software are upgraded regularly. The college campus is under CCTV surveillance to ensure transparency and safety purposes. There are 14 CCTV Cameras on college campus.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 41.03

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 5 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 38.02

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
14.63716	19.41569	22.70371	16.77924	13.66690

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

All the physical, academic, and support facilities are augmented and maintained through various college committees such as Infrastructure Development Committee, Library Committees, UGC Network Resource (IT Infrastructure) Committee, Reading Room & Staff Room Committee, Garden Committee, Cleanliness Committee, Repairs, and Maintenance Committee, Sports Committee, Student Feedback Committees, etc. These committees involve at least one student from each class whose participation in the action plan is anticipated. Every committee has instructions to run the program under the academic calendar every year. The principal takes care of the program implementation and changes if required. The college administration has made available the complaint box where the students can write their complaints. Through the feedback, the administration also comes to know about the requirements of the students.

For maintenance of physical, academic, and support facilities following activities are worked by the college.

Building Infrastructure:

- Overall development of the campus is done by the Infrastructure Development Committee of the college.
- At the beginning of every academic year, proper availability of blackboards, lighting, furniture in classrooms, etc. are checked and maintained by Infrastructure Development Committee.
- Upkeep of all facilities and cleanliness of the College Premises is maintained through the Cleanliness Committee.

- Outsourcing is done for the maintenance of wooden, furniture, electrification, construction, and plumbing.
- Regular maintenance of the Water Cooler, Water Purifier, Air Conditioner, and Refrigerator is done by an outsourcing agent.

Laboratories:

- The calibration, repairing, and maintenance of sophisticated laboratory equipment are done by the technicians of related concern. Electrical and Electronic equipment is checked regularly at the end of every semester.
- There is a stock register maintained by physically verifying the items around the year in the Laboratory. The stock in the laboratory is verified annually, and damaged ones are discarded.
- There is a systematic disposal procedure for waste of all types of biodegradable, and chemical waste.
- The maintenance and the cleaning of the laboratories are done by Laboratory attendants.
- The schedule of the laboratory is designed by a timetable committee with the help of the head of the departments in such a way that the laboratory is used optimally.

Library:

- The Library Committee is functional and takes care of the library matters and functions.
- The Librarian is ably assisted by two library assistants who look after the maintenance of the library books, journals, periodicals, furniture, electronic equipment, computers, and software.
- The requirement and list of books are obtained from the concerned department's Head. The finalized list is duly approved by the Principal. The maintenance of the reading room and stock verification of library books is done by library staff regularly. There is a Library Committee to keep watch on all of these activities.
- To ensure the return of books, 'no dues' from the library department are mandatory for students at the time of Clearance.
- The Visitor Book is maintained for In and Out of Users.
- The UGC Network Resource Center (e-Suvidha) facility is available for the students to access the internet. Library Committee and Library Staff regularly take care of e-suvidha.

Sports Complex and Facility:

- The College has an Outdoor Sports Ground of nearly 4.5 acres with a Volleyball Court which has a flood light (construction is completed on 12.01.2019).
- The College has an Indoor Sports Stadium with Training Facility and a Gymnasium facility (Construction is completed on 31.12.2018).
- Outdoor Sports Ground, Indoor Sports Stadium, and Gymnasium are maintained regularly with the help of daily wages employees.
- The Sports Committee and Physical Education Department have the responsibility for the creation and maintenance of Outdoor Sports, Indoor Sports Stadium, and Gymnasium facilities on the campus for the students and the faculty. The Sports Committee arranges various sports events at the college and university level.

Computers:

- The computers and laptops available in Administrative offices, Departments, Laboratories, and e-Suvidha are maintained. Maintenance and repairing of IT infrastructure such as computers, LCD projectors, printers, audio-visual Internet Facilities, Updating Software, etc. is done regularly by the institution from outsourcing as per requirements.
- A Wi-Fi facility is available on campus for online teaching. The college website is also functional. Wi-fi, Internet-related issues, and the college website are maintained by AMC.

Classrooms:

- Students are motivated for energy conservation by careful use of electricity in classrooms and to keep the classroom clean.
- The maintenance and the cleaning of the classrooms are done by peons and daily wage employees.
- The repairs and maintenance of classrooms and related infrastructure are done as per requirements based on a daily wage by technicians, masons, plumbers, and carpenters.
- Allocation and usage of classrooms are decided by the Time-Table committee. The classrooms are allocated as per the number of Programs and strength of students. The timetable is designed in such a way that there is the optimal use of classroom space.
- The classroom facilities such as blackboards, electrical fittings, furniture, etc. are regularly provided by the administration.

Internal Complaint Committee (ICC):

- As the institution has more number of girl students, special attention is given to the complaints of the students. The college has a special room for the Women's Redressal Cell. The ICC organizes programs throughout the year to spread awareness on gender equality, cyber security, awareness of legal laws for women, etc. Sanitary Napkin Vending Machine is also installed in the ladies' toilet.

Canteen:

- A canteen is available on the campus for the students and the staff. The required refreshments are made available for all. The College administration monitors the hygiene of the canteen.

Power generation and Solar Panel lamp:

- The College has 25 kVA generators to provide an uninterrupted power supply. Four solar power lamps are installed for energy conservation. Repairs and maintenance of Power Generator and Solar Panel Lamp are done by a technician.

Parking Facilities:

- Adequate parking facilities for bicycles, motorcycles, and cars are available. There is separate parking for Students, Staff, the Principal, and Management.

Security:

- The security is observed by a security guard duly appointed in the College. CCTV Cameras are installed at prime locations on the campus.

Others:

- The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO water facilities, water tank, etc. is maintained daily through contract services.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
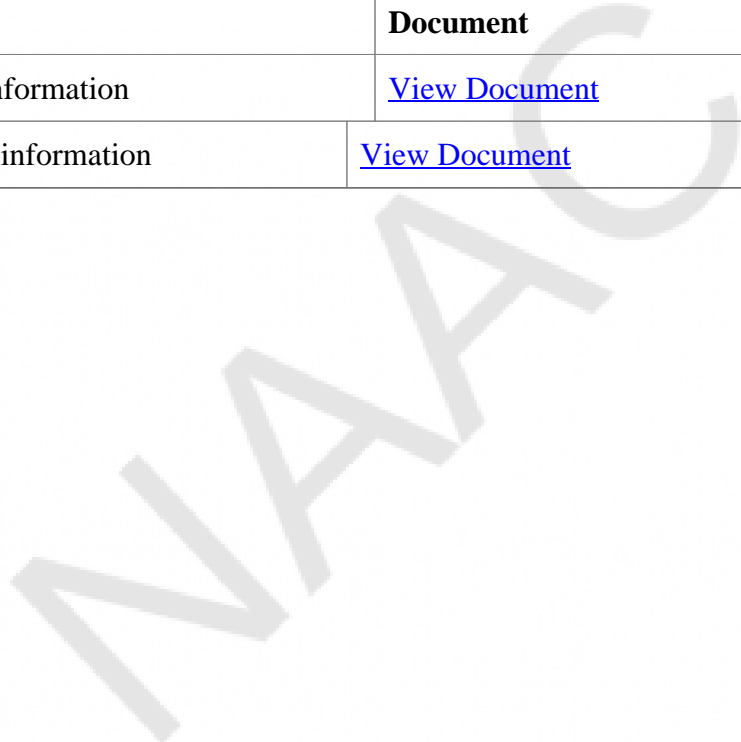
Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 70.79

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
971	975	1029	1038	918

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Institutional data in prescribed format	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 8.86

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
90	60	154	173	144

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 51.7

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 213

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 42

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
00	09	08	10	15

File Description	Document
Institutional data in prescribed format	[View Document]()
e-copies of award letters and certificates	[View Document]()

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Under the provisions of section 40 (2) (b) of the Maharashtra Universities Act-1994, the college constitutes Student Council every academic year.

1. After the commencement of every academic year, the college Student Council is constituted as per the rules and regulations laid down by **Rashtrasant Tukadoji Maharaj Nagpur University Nagpur.**

2. Class Representatives (CR) are selected based on their previous year's academic performances in each class.

3. The members of the student council actively participate in **Academic and Administrative** developmental activities of the college.

4. The members of the students' council conduct various **Co-curricular and Extra-Curricular Activities** under the guidance of the respective committee chairman and staff in charge.

Objectives And Functions Of Students Council:

1. To promote all-round development (academic, professional, and personal) of students by involving them in various co-curricular and extra-curricular activities.

2. To promote an obliging culture amongst the students and to develop their leadership abilities. Conducting various activities/programs at intra and inter-collegiate levels.

3. To help in maintaining discipline and a healthy ambiance on the college campus.

To seek help as the task force in the special drives such as fundraising, disaster management, event management, etc.

Formation of Students Council.

1. Principal **(Chairman)**

2. A faculty, nominated by the Principal **(Member)**

3. NSS program officer **(Member)**

4. Director of Physical Education **(Member)**

5. All class representatives are elected based on merit **(CR) (Member)**

6. Sports *(One Student based on outstanding performance)* **(Member)**

7 NSS (*One Student based on outstanding performance*) (**Member**)

8 Cultural activities (*One Student based on outstanding performance*) (**Member**)

9 Two girl students nominated by the Principal (**Member**)

Literary Association, Social Science & Science Forum & Study circles :

Departments of our college organized their subject council and frame the body of active students. These students play an active role in organizing programs in their respective departments and subjects.

Internal committees :

The college has 42 internal committees in which one or two active students are nominated by the Principal and head of the department as a support to the committees of the institution. This scheme aims to understand various work done in different committees of the college. There are various committees in which students are given representation and participation of students. The Student Council has been an integral part of academics.

The following Committees have active participation of representatives from the Students' Council:-

1) College Development Committee

2) IQAC

3) N.S.S. Committee

4) College Magazine Committee

5) Cultural Activity/Youth Festival Committee

6) Games And Sports Committee

7) Student Grievances Discipline Committee

8) Women Anti–Harassment Committee (Internal Complaint Cell)

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 682.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
214	688	740	911	860

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is not a Registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. But we tried to register Alumni Association in this college. We have already submitted a registration proposal for the Alumni Association.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION

The College visions for excellence in academics and integrity of character and aim to develop a scientific temperament for a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skill, self-reliance, and humanitarianism that propels the young to build a caring and sharing society is seen in its governance. Its high morals and values are reflected in its policy of welcoming staff as well as students from all strata of society The Management always encourages the involvement of the staff in the quality assurance, enhancement, and developmental activities of the College by being members of bodies such as IQAC, LMC, Staff Council, as HODs, or as Coordinators of Cells, Subject Associations, Students Council, etc. The Management leads the Principal and staff, towards the fulfillment of the stated mission. The Management / Governing Council meets twice a year for discussion, policy-making, and implementation based on feedback received from the Principal. The Management has been proactive in extending all guidance, support, and cooperation after the outbreak of the COVID-19 pandemic. Webinars on various relevant issues have been encouraged and promoted by the Management. Management has also provided support for infrastructure for online teaching.

MISSION

The Mission of the institution is to foster higher education and thereby enlighten and empower students.

GOALS AND OBJECTIVES

Besides the objectives of the RTM Nagpur University, the institutional goals consolidate its mission of disseminating quality education to a maximum number of students. The goals are as follows

1. To introduce courses and reinforce existing ones within the framework of the university norms.

2. To honor scholarships and outstanding achievements in sports and extracurricular activities

3. To develop amongst its students academic and all-round competency

4. To foster value-based, creative and critical learning

5. To develop skills for living in a technological, globalized, ecologically aware, environment

6. To develop amongst its students a commitment to society

7. To promote lifelong learning through proactive teaching and learning process

8. To develop in its culture a commitment to excellence

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralization and participative management are very essential, crucial, and vital for the achieving name and fame of any institution. The various cells are headed by senior faculty members as a coordinator who is accompanied by other faculty members. This brings about the inclusive participation of all teachers in all the varied committees, cells, varied activities, and events of the institution. To develop the institute into a reputed brand name for excellence in academics with higher learning and research capabilities through dynamic and value-based education for global competency and strength of character. The institution believes in decentralized governance and participative management. Teaching and non-teaching staff member share the administrative responsibility of the institution and contribute to the smooth working of administrative machinery. Operational autonomy is given to all the committees of the institution.

The college has one central power system as the college development committee (CDC) constituted of representatives of employers, teachers, and non-teaching staff. The principal is the member secretary of the CDC and chairperson of the IQAC. The CDC has the power to approve or disapprove the budget prepared by the institution. The committee discusses the issues like purchasing, maintenance, various expenses for development, etc. The committee took decisions regarding infrastructure, purchasing different equipment/apparatus for laboratories, ICT provisions, etc. All the decisions are taken with the consent of the members of the CDC. Along with IQAC and CDC, there are various committees in the institution to give justice to every responsibility. Each committee is headed by a chairperson and other faculties/students as members. This process maintains the balance among all the stakeholders and provides participative management to all.

The IQAC is at the center of all activities of the institution and acts as a liaising catalyst between the principal and the departments on the one hand and also between the management and the departments along with the various cells on the other. The IQAC constitutes the representative of important stakeholders of the institution. So far participative management works democratically for each activity and design-making process. The members of IQAC provide the institutional vision and mission and are empowered to suggest administrative and development policies for quality assurance in an academic and organizational framework. There are several committees for different work, such as the admission committee, examination committee, cultural committee, library committee, parents teachers committee,

anti raging committee, discipline committee, alumni committee, etc. All committees are constituted with more than 3-5 members along with one head, one convener, and some members.

Everyone has the choice to work in different committees according to their interest. Students and alumni are also part of the different committees as a representative of his community. All the stakeholders have the right to take an interest, participate also give suggestions to any committee interested in the common meeting. In this way, all the stakeholders participate in the entire college program and activities smoothly with participative management. As girls students in the majority, the girls and lady teachers are appropriately given representation to maintain the gender quality.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College Management believes in setting up a perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long-term and short-term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be forwarded to CDC (College Development Council) for approval. Although the College has realized most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources. Wi-fi installed. Volleyball ground and Conference Hall are made. One ICT-enabled classroom. has been made. Bringing to fore the technological advancements in teaching-learning.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The organizational structure of the College facilitates its smooth functioning. The Governing Council is the policy-making body. The overall supervision of the College comes under its purview. After discussion, it decides the academic policy keeping in view the national policies in higher education, existing priorities,

and local needs. Regular feedback obtained from the alumni, students, parents, stakeholders, and faculty along with suggestions from the NAAC peer team forms the major inputs for the planning. These inputs are discussed and analyzed by the Governing Council, the Principal, IQAC, and CDC. The planning and infrastructural development are decided by the Head of the institution in consultation with the Governing Council. The plans proposed are discussed by the respective Cells and committees, finetuned as per needs, and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan. The Principal, Heads of Departments, committee/cell in-charges, and office staff, monitor and work together for the effective implementation of these policies.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has well-defined welfare measures for the Staff. Nonmonetary welfare measures: Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars, etc. Faculty members are encouraged to research and publications for their career advancement. Free Wi-Fi facility Dedicated cabins/workspaces, separate reading and computer space in the library. Separate parking for Staff Wards of staff gets priority in admission. Provision for an appointment for the dependents of the non-teaching staff on compassionate grounds. The Management is easily

approachable to the staff. Medical facilities are also available for staff members as per the government norms. The non-teaching staff is provided the opportunities to participate in different courses related to computer literacy and administrative skills. The non-teaching staff is provided with admissible allowances such as uniform allowances and uniform maintenance allowance etc. CCTVs and security guards ensure the security of staff Water coolers on each floor. Washrooms for staff on all floors. Canteen facility. Advance, if requested, to the newly appointed staff against the salary due as regular salary starts in 3-4 months. Advance to the non-teaching staff, in March when salaries are delayed due to financial closing at the government level. College Credit Cooperative society provides a regular loan of Rs 10,00,000/- and an emergent loan of Rs.50,000/- to the applicant members.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 1.38

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 18.62

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	7	4	1	4

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

As per the direction of UGC and Joint Directorate (J.D) of Higher Education, Government of Maharashtra, the Institution has a performance appraisal system. Teachers have to submit a filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Proformas are submitted by the Teachers/HODs/Librarian/Office/Cell-in charges to the IQAC which help in the collation and cross-checking of the information. For Career Advancement under CAS, PBAS formats submitted to the Principal at the end of every academic session are forwarded by the Principal to J.D and the affiliating RTM Nagpur University after approval by an Internal Scrutiny Committee. The performance of teachers is also assessed through Student feedback, taken at the end of every academic session, and appropriate

instructions given to staff by the Principal. Daily Notes Diary is also maintained by the individual staff and submitted to the Principal via HoD at the end of every month. The IQAC reviews Administrative and Academic progress to review the performance of all the departments and office administration. After the evaluation of the report by the Principal and Management, it is communicated to the respective department for improving shortcomings.

File Description	Document
Upload any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal Audit: Mr.R.B. Bhusari, Chartered Accountant, Nagpur has been appointed for carrying out Internal Audit. After verifying the books of accounts of the Institution, there is no objection pointed out during the last five years by the internal. The auditors certify the financial statements of the Institute and issues auditors' report.

External Audit: Various government departments verify usually the funds received and disbursed by the College. In this respect, the following are the External Auditors:

Audit by Auditor General, Nagpur

Audit by State Government of Finance Department

Scholarship Audit

EBC Audit

Assessment Audit: Government Department of Higher Education Maharashtra through the Joint Director of Higher Education, Nagpur Region, Nagpur, completes regularly the assessment of salary and non-salary expenditure and fixes the grants of the College by verifying the records of expenditure incurred.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The resources are useful for any Institution to develop and promote the academic ambiance on the campus. The College gets financial assistance from the Government in the form of salary grants for aided courses only. Besides, the College also gets the UGC grants under various schemes. The salary grants are spent on the staff members as per the norms of the Government and every year the assessment has been done by the Director and the Joint Director of Higher Education Office. An annual Financial Audit account is done by a Chartered Accountant. This helps in the review of funds, planning, and preparing a budget for the next financial year. External Financial Audit is conducted by the State Government through the Joint Director of Higher Education, Nagpur.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

At the beginning of every academic year, IQAC frames an action plan and ensures its proper implementation for the overall development of the students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal. Two institutionalized practices are the Students' Orientation Programme: At the beginning of every academic session, the Students' Orientation Programme is held for freshers. Students are given information about the examination system, internal marks, Program outcomes, various Cells, library, NSS, sports, etc. This is followed by a tour of different departments. The program has been held

online from 2020-to 21 due to the COVID pandemic.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

For third and subsequent cycles - Incremental improvements made for the preceding year concerning quality and post-accreditation quality initiatives). The College has undergone the 1st and 2nd cycles of accreditation in 2004 and 2015. A review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendations, identifies the need for improvement in teaching-learning and prepares a plan of action for the upcoming session. Specific formats prepared by IQAC are used to collect information from individuals, HoDs, Cells, offices, Library, and Hostels. Based on these reports, incremental quality improvement is identified, and lacunae, if any, are addressed by IQAC, the College administration, and Management. Example 1: Increase in the number of Computers In line with the peer team recommendations, there has been a steady increase in the number of computers and use of ICT for Teaching-Learning over the past five years.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response :

As the oldest institution, our college has more than 60% girl students which has been providing higher education in this remote and backward region. The college is sensitive toward the gender equity of its students and always tries to make different facilities available for them. The safety and security of the girl students are maintained by the college through different means. The institute runs various cells and committees which organised various programs related to gender equality and women empowerment.

1. Safety and Security :

Protected Campus: The college campus is fully fenced and no person is allowed without permission.

CCTV Surveillance: The campus has 21 CCTV cameras located at different places which covered the complete area of the college campus

Security Staff: There is full security on the college campus which is managed by appointing a security guard. Security-related problems are handled by the security and college discipline committee.

Complaint Box: Complaint Box is installed in the college to secure the safety of the girl students.

2. Counselling :

Many programs on gender equity have been conducted by the college for the students per year. Some awareness programs for the promotion of gender equity-like the Rights of Women, Health awareness programs, Constitutional Legal Rights, International Women Day, and Essay and Debate Competition have been conducted in our college.

Common Room :

- A separate girl's common room with an attached washroom is made available.
- Sanitary Napkin Vending Machine is available to maintain Hygiene.

Medical and any Other :

- Yearly Health-Check -up Camps have been organized by the college for the girl students.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The institution takes initiatives for the management of waste that is generated within its campus. Such types of environmental awareness are created among the students through various talks on environmental conservation and encourage them about its least waste and proper use. The laboratory materials like plastics, rubbers, glasses, woods, papers, etc. are carried out by a municipal corporation. The solid materials are cleaned and dust-bins are used to collect the garbage. Housekeeping personnel works in the procedure of solid cleaning every day in the college. There is a prohibition on the burning and use of plastics on the college campus. The college calls a technician for the refilling of toner and cartridges of printers and maintenance of IT infrastructure. Vermi Composting Beds are prepared to convert the solid degradable waste into organic fertilizer which is then used for the growth of plants on the college premises.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our institute aims at providing affordable and quality education to all strata of society with its vision, mission, and objectives. We have B.A., B.comm. And B.sc. Faculties with students belonged to different communities, classes, and castes. The institute maintains harmony among these students. All the discriminatory practices have perished from the institutions based on social and economic diversities.Through many cultural and academic programs celebrated and organized in the college shows the participation of students belonging to different communities. Through the cultural department, Anti-ragging cell, Disciplinary committee, and women's grievance redressal cell such type of harmony is maintained in the institute.

As per the vision and mission of the college, we are committed to providing academic opportunities irrespective of caste, creed, and gender. The birth anniversaries of national heroes like Mahatma Gandhi, Dr. B. R. Ambedkar, Savitribai Fule, Dr. Abdul Kalam, etc. are celebrated to throw light on the teaching of national unity, integrity, and communal harmony. While keeping in view such socio-economic concerns volunteers of NSS collect funds for natural calamities like earthquakes, floods, Covid-19 pandemic, etc. During the time of the flood in Kolhapur in 2019 and the Covid-19 Pandemic, these NSS volunteers collected some funds and sent them to the needy. Various activities and programs are organised by NSS Unit for maintaining social awareness and communal harmony among the students and staff.

File Description	Document
Any other relevant information.	[View Document](#)
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Many activities and programs have been organized to preserve constitutional obligations, values, and rights among college staff and students. Many programs like Voters Day, Constitution Day, Debate and Essay competitions, Birth Anniversary of National Heroes, Cleanliness Drive, and Health Awareness Programs, are held where students participate in keeping views towards philanthropic activities for the community. Staff involvement in election duty also is remarkable. Such type of many activities is enthusiastically celebrated engendering national pride and enthusiasm among the staff and students. Through NSS and cultural departments also many programs and activities are conducted to preserve constitutional obligations, responsibilities, and values among college students and staff.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College has celebrated many programs and different days as per the event calendar of the college. The different events have been celebrated per year by the college. The celebrated programs such as blood donation camp, constitution day, International Women Day, Birth Anniversaries of National Heroes, Health Awareness Programs, Road Safety awareness, Yoga Day, National Voting Day, etc. Such types of events and festivals have been arranged and celebrated in the Institution. There are also many cultural events including dance, oratory, songs, drama, annual exhibitions on the life of the great people of India, etc. which reflect our national pride and pave way for introspection and realization of our obligation towards the nation.

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE-1

Title of the Practice: 1) The facility of a study room for the students of the college who are preparing for various competitive and university exams.

Objectives :

- This practice aims to provide facilities of the reading room to the college students.
- To create a study environment among the students.
- Many students get to benefit from this practice of using the study room for various exams.

A) Context:- Most of the students are from rural areas and they belong to the economically backward family. They are tenants and hostellers of single and small size rooms. These rooms are situated in crowded areas so that the students cannot get a healthy and suitable environment for the study. These students cannot afford to purchase important magazines, competitive books, and internet facilities. The College has decided to complete their needs and provide them such support by establishing the study room for the preparation for competitive and university examinations.

B) Practice: - Through this practice the college has provided physical infrastructure, seating arrangement, various books, magazines, and internet facilities (E-suvidha, Opac with Six Computers) for the forty students.

C) Evidence of success:- Study materials like reference books, Books for competitive exams, and Monthly Journals are made available for the students. Many needy students attend the reading room and get benefits from it the preparation for university and competitive exams. Through this practice, many students are getting higher education in various subjects of their concerned faculties. Many students attend the reading room in their vacant time and get benefits while studying there.

D) Problem Encountered and Resources Required: - The study room requires more space and computer facilities. The study room remains closed only in the holidays. Notebooks of competitive examinations should have updated regularly.

BEST PRACTICE-2

Title of the practice: Donation of files to the students of B. Com. Final Year.

Objectives:

- To motivate and encourage the students for future educational purposes.
- It is useful for the needy and economically poor students.
- It makes students aware of institutional values and their distinctiveness.

A) Context:- To motivate students for their academic purpose, the institutional commerce faculty has taken an initiative to donate documental files to the students in their final year. It aims to provide formal help and nurture institutional values and distinctiveness among the students. As a responsible institutional aid, it is useful for the students who learned there for three years.

B) The Practice:- For the last five years, the commerce faculty has been donating free and costly files to the students in the final year. Through this practice, more than a hundred students get benefits per year. On 11th March 2018, the institutional commerce faculty donated files to 102 students of the commerce faculty which motivate and encourage them for further academic purposes while making students obliged toward institutional values, distinctiveness, and importance.

C) Evidence of success:- Needy and economically poor students get benefits in their difficult times. Every student can't purchase costly and useful files for their future education. Their important documents and certificates are kept safe and secure and for forthcoming interviews, it proves too useful. It will make a positive attitude towards college and build a good relationship between college students and their parents. It encourages the students to maintain regularity in the college.

D) Problems Encountered Resources Required:- Due to this practice other institutional faculties like Arts and science also decided and planned to implement such types of activities which will motivate and encourage the students of their faculties. Adequate financial resources and their fulfillment were a challenged.

File Description	Document
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response :

Institutional Distinctiveness :

As per the vision and mission of the college, our institution is committed to providing quality education to all the students belonging to the remote and backward region of umred. The institute aims to motivate the students towards higher education and strengthen their capabilities as responsible citizens. Though the institute has such an academic, and cultural background, our college aims for the overall personality development of all the students.

Three Days Annual Exhibition :

Per year our institute organizes three days annual exhibition on the memories of Indian great people and on rare things to recall the events or contribution of our leaders in nation-building which encourage innovative young minds toward national values and as a responsible citizen.

The Aims and Objectives of the Annual Exhibition are as follows:

* To nurture patriotism & nationalism among the stakeholders.
* To disseminate and spread the thoughts of great humanitarians among the staff, students, and locality
* To encourage the students towards institutional values and distinctiveness.

The details of Annual Exhibion are as follow:

Year	Topic of Exhibition	
2016-2017 (12-01-2017 To 14-01-2017)	Rare Coins & Currency Notes	
2017-2018 (16-01-2018 To 18-01-2018)	Vinayak Damodhar Savarkar	
2018-2019 (29-01-2019 To 31-01-2020)	Mahatma Gandhi	
2019-2020 (24-01-2020 To 26-01-2020)	Chatrapati Shivaji Maharaj	

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Indoor stadium of 879.074 sq. mts which was **CORONA Centre during COVID-19**. **In 2016-2017 two wrestlers (Rajat P. Ghuguskar and Jitesh P. Lichade) of the college won the silver medal in wrestling in the 2nd student Olympic International games organized in Sri Lanka.**

Concluding Remarks :

This Self Study Report has been prepared with the approval of the Management, Under the direct guidance of the Principal Dr. A.B. Buradkar assisted by the sincere efforts of IQAC with the cooperation of various Heads of the departments, chairmen of committees, and in charge of extension units. College is heading for the 3rd cycle within the purview of the latest revised guidelines of the NAAC.

The institution has internal coordination for quality control through an academic audit, functional IQAC, Council of Heads, College Council, Campus monitoring, College examination, feedback, and academic diaries. The institution has an effective internal coordination and monitoring mechanism. The management meet staff members at the time of the local Managing Committee meeting. The sexual Harassment preventive cell acts to prevent any such incident. The prospective plan of development is made after consultation with the Council of Heads, College Council, and Local Managing Committee in this order. The institution collects performance appraisals of both teaching and non-teaching members. Placement into higher scales of pay is done for teaching staff and promotion of non-teaching staff, based on these appraisals respectively. Recruitment of teaching and non-teaching staff is done through duly constituted committees as per the University Act. The Joint Director of Higher Education assesses the need of staff through student strength.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : DVV has updated the data as per documents provided by the HEI
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS/ Elective course system implemented.** Answer before DVV Verification : 3 Answer after DVV Verification: 3
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td></tr></table>
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 457 Answer after DVV Verification: 457
1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the*

following stakeholders

1) Students

2)Teachers

3)Employers

4)Alumni

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. Any 3 of the above
Remark : DVV has updated the data because Alumni feedback is not present

1.4.2	**Feedback process of the Institution may be classified as follows:**

Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
Answer After DVV Verification: C. Feedback collected and analysed

2.1.1	**Average Enrolment percentage (Average of last five years)**

2.1.1.1. **Number of students admitted year-wise during last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1436	1319	1392	1468	1354

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
527	546	560	560	560

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1852	1804	1809	1805	1794

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

560	560	560	560	560

Remark : As per approval letter provided by the HEI the sanctioned intake is 560. HEI has to consider only the admission in first year only,

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**
	2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**
	Answer before DVV Verification:
	<table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>963</td><td>938</td><td>940</td><td>939</td><td>933</td></tr></table>
	Answer After DVV Verification :
	<table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>380</td><td>380</td><td>380</td><td>380</td><td>380</td></tr></table>
	Remark : DVV has not provided any document for the reservation percentage for the HEI. DVV has updated the data as per 50% seats are earmarked for the reserved categories.
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**
	2.3.3.1. **Number of mentors** ?????????????? ??????? Answer before DVV Verification : 32 Answer after DVV Verification: 29
	Remark : Updated after excluding the library and physical education staff
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**
	2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 640 Answer after DVV Verification: 587
	Remark : DVV has updated the data after excluding the experience of Library and Physical education staff
2.6.3	**Average pass percentage of Students during last five years**
	2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
413	257	154	159	137

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
412	257	154	159	137

2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

| 3.2.1 | **Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
45	32	15	9	15

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
14	7	8	3	5

Remark : DVV has excluded the data without link to the article./ Paper |

| 3.3.3 | **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.3.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	14	14	10	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	9	10	11

3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years** 3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
474	1051	1079	748	770

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
474	500	500	748	770

3.4.2	**Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years** 3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	6	5	2	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	2	2	0

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*** 4.1.3.1. **Number of classrooms and seminar halls with ICT facilities** Answer before DVV Verification : 5 Answer after DVV Verification: 3

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources**

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	Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.4.1. **Number of teachers and students using library per day over last one year** Answer before DVV Verification : 67 Answer after DVV Verification: 35 Remark : DVV has updated the data as per documents provided by the HEI.
5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)** Answer before DVV Verification: Answer After DVV Verification :
5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above
6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
971	975	1029	1038	918

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
971	975	1029	1038	918

	Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has updated the data as per documents provided by the HEI
6.3.2	**Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>3</td><td>2</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>1</td><td>1</td><td>0</td><td>0</td></tr></table>
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has updated the data as per documents provided by the HEI.
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : D.1 of the above Answer After DVV Verification: D.1 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms**

	3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
15	15	15	15	15 | Answer After DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
15	15	15	15	15	
2.1	**Number of students year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
1436	1319	1392	1468	1354 | Answer After DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
1436	1319	1392	1468	1354	
2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
963	938	940	939	933 | Answer After DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
369	369	280	280	280	
2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
413	257	154	159	137

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
412	257	154	159	137

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
32	32	32	30	30

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29	29	29	29	29

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
38	38	38	30	30

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
35	35	35	35	35

4.1	**Total number of classrooms and seminar halls**
	Answer before DVV Verification : 14
	Answer after DVV Verification : 14

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
28.73439	50.75713	59.10251	58.78440	40.27450

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
28.73439	50.75713	59.10251	58.78440	40.27450

4.3	**Number of Computers** Answer before DVV Verification : 50 Answer after DVV Verification : 50
4.4	**Total number of computers in the campus for academic purpose** Answer before DVV Verification : 35 Answer after DVV Verification : 35