



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	NUTAN ADARSH ARTS, COMM. AND SMT. M. H. WEGAD SCIENCE COLLEGE, UMRED
• Name of the Head of the institution	DR. A. B. BURADKAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07116242048
• Mobile No:	9096396278
• Registered e-mail	principal.namhwmu@rediffmail.com
• Alternate e-mail	principal.namhwmu@gmail.com
• Address	NUTAN ADARSH ARTS, COMMERCE & SMT. M. H. WEGAD SCIENCE COLLEGE, MANGALWARI PETH UMRED, DIST. NAGPUR, MAHARASHTRA 441203
• City/Town	UMRED
• State/UT	MAHARASHTRA
• Pin Code	441203
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education

• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR
• Name of the IQAC Coordinator	DR. VINAY KUMAR UPADHYAY
• Phone No.	07116242048
• Alternate phone No.	07116242048
• Mobile	9766063386
• IQAC e-mail address	upadhyayvinaykumar@gmail.com
• Alternate e-mail address	principal.namhwmu@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.nutanadarshcollege.org/aqar-2019-20/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nutanadarshcollege.org/2019-20-2/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.00	2004	30/05/2004	02/05/2009
Cycle 2	B	2.11	2015	03/03/2015	02/03/2020

6.Date of Establishment of IQAC 30/07/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NO	NO	NO	NO	NO

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9. No. of IQAC meetings held during the year	1
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1) Establishing COVID Helpline and giving Food, Medicine, Financial aid as well as emotional counselling to students and stakeholders belonging to deprived sections of society. 2) encouraged and always promoted faculties to complete their Ph.D. 3) Smooth transition to online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic 4) recommendations made for the purchase of new books</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Renovation of networking in College for better internal connectivity	completed
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Ideal Education Society	25/01/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	12/02/2020
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 15

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1436

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **861**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **438**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **32**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **38**

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	15
Number of courses offered by the institution across all programs during the year	

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2.1	1436
Number of students during the year	

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Data Template	View File

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	32
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	38
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	28.73440
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	50
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process. In order to achieve best results in curriculum delivery, committees namely syllabus compliance committee, time table committee, mentor-mentee committee, prospectus committee, student evaluation mechanism, library advisory committee and ICT teaching and learning continously contribute towards substantiating the curriculum delively and documentation. Teachers preparesteaching plans for the curriculum contents allotted to them after the meeting of their respective departments. Every teacher prepares the course outcome of the course allotted to him/her at the outset of the course every year. The teacher reads out the course outcome to the students and displays the same on the notice board of departments. All teachers are provided with the attendance registers in the beginning of the year to record the attendance of the students. Remedial classes are conducted for the weak and slow learners to solve the problems of them regarding studies. Tough subjects like

English, Maths , Chemistry, Physics, Commerce, English Literature are mainly focused. Teacher guardians and mentors solve the stress related problems as regards study, finance and do the counselling through Mentor-Mentee committee. Students are continuously tested through unit tests, group discussion, surprise tests, seminars, viva voce throughout session.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares the academic calendar taking into consideration the declared calendar of the affiliating University. It guides the institution to follow the schedule effectively. The academic calendar is published in the prospectus itself to make the students aware of the schedule beforehand. The academic calendar contains the institution's motto and other information of the institution. The admission schedule, the schedule of filling university exam forms, the schedule of college exams and unit tests are clearly mentioned in the calendar for the convenience of the students. The schedule of assignments, guest lectures, seminars etc. is also given in the calendar for the continuous internal evaluation. Provision is also made during the planning of the calendar for conduct of co-curricular activities such as Annual Gathering, N. S. S. Day, International Yoga Day etc. The schedule of commencement of the classes is also mentioned in the calendar. During the pandemic session, the institution adhered to the calendar for effective curriculum delivery both by online and offline mode. A constant effort was made to evaluate students through online seminars, tests, and group discussions. Besides, the issues regarding studies were resolved through Mentor-Mentee Committee.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.nutanadarshcollege.org/2019-20 /

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution continuously endeavours for integrating crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Different programmes are conducted throughout the year regarding these topics by various departments and committees. Keeping Covid 19 regulations in mind, during the year 2020-2021 online Yoga day was observed on 21st June 2020. Almost 50 Students and teachers performed Yoga at their places and upload the photographs on the college's whatsapp group. 50 students donated blood in the blood donation camp which was organised at Vasi, Bhiwapur by N. S. S. on 30 June 2020. Cleanliness Drive was organised on the occasion of the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri. This event was organised at the college premises and 30 students actively participated in this event. On 18 January 2021 one day guidance programme on road safety was conducted for students. To create awareness about voting, National Voters Day

was observed on 25th January 2021. 50 students took advantage of this guidance programme. Along with these activities, the birth anniversaries of great personalities were observed throughout the year. N. S. S. Committee, Internal Complaint Committee, Career Guidance Cell, and other committees strived to inculcate the ethics and human values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

B. A -220, B. Com -131, B. Sc. - 106

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1780

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

718

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the College has situated in very rural areas of Vidarbha near the Nagpur, most of the students come from the village background as local rural language of their communication. Students can not communicate in English language perfectly. Advance and Slow learners students are identified the teachers by various methods such as SSC & HSC marks, attention during lectures in the class and personal interaction with the students. This identification is based on performance of the students in their class. It is general observation that slow learner students do not grasp class lecture due to poor language Knowledge and writing, reading and speaking skills. Special attention is provided to slow learner students by arranging remedial coaching classes. They are given internal assignment and after evaluation of assignment the slow learners are advised improvement were ever required. Teachers inspire the slow learner students to smart work for improvement of their quality of education. Teachers counsel slow learners on the need of attending class on a regular basis. Every faculty has a group of students appointed to act as mentors, encouraging pupils to improve their grades. Students receive regular access to learning materials developed by faculty members. In addition, faculty members modify difficult themes in accordance with the students' needs. Teachers also supply students with a University question

bank and discuss how to submit answers in exams in order to get better grades. Slow learners are frequently praised both in and out of class. Slow learners improved their confidence in speaking with teachers, improved their communication skills, and increased their desire to learn new things as a result of this. Internal evaluations, university examinations, and participation in classroom activities are used to identify high-achieving pupils. Advanced students have improved English communication skills. Faculty members satisfy advanced learners' learning needs by giving supplementary learning materials, higher-level literature, and guiding them to online learning resources. High-achieving and fast-learning students are encouraged to participate in debates, laboratories work, and assignments. They are encouraged to use the internet to gain fresh and advanced knowledge. Students that are bright and industrious are motivated and inspired to achieve university rankings. These students mentor teachers encourage them to take competitive examinations in order to be considered for higher education.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1436	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college uses teaching approaches that are centred on the students. The majority of our college's students come from rural backgrounds. Aside from the lecture technique of instruction, teachers use a variety of methods to help students build a clear understanding of subjects. Teachers explain the subject to students using illustrations from everyday living in rural areas

as well as ICT technologies. By structuring activities such as discussions, assignments, and seminars, learning becomes more experiential, interactive, problem-solving, and socialistic. Co-curricular activities, extracurricular activities, sports, and cultural events are all organised by the college to aid students in their overall growth.

EXPERIENTIAL LEARNING

Chemistry, Physics, Botany, and Zoology departments use experiments to teach students the concepts of the subject by watching phenomena in front of them. This type of learning develops experience of the notion in the pupils, which becomes deeply ingrained in the brain, resulting in the concept being with the students indefinitely. Students participate in the teaching-learning process through question-and-answer sessions, group discussions, and seminars, among other methods.

PARTICIPATIVE LARNING

In practical classes and tutorial sessions, group learning and participation are emphasised. To foster participatory learning, science departments use video demonstrations of experiments coordinated by students. Through a video presentation, political science students learn about the actual workings of the legislature. Students in Commerce get a firsthand look at how a bank operates. NSS organises national events and social outreach programmes in order to instil patriotic and social ideals in students and to foster participatory learning. All of the college's approaches build student confidence and self-reliance, as well as give opportunities for self-assessment and self-evaluation. This also helps them learn better by improving their listening, speaking, reading, writing, and visual skills.

PROBLEM SOLVING METHODS

All of the college's departments use a problem-solving approach to education. Teachers assign issues to the entire class or to smaller groups of students to be solved in the classroom or in the next class. The overall consequences of the college's teaching-learning methods are that students learn to apply theoretical knowledge learned in the classroom to real-life situations, giving them confidence in addressing difficulties through the use of inventive ideas.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use the ICT tools to free up time to teach other subjects, impart higher-level knowledge to students, and engage in extracurricular activities. Students will acquire an independent and active learning habit as a result of this. The college features one smart classroom with internet access and seven classrooms with LCD projectors and displays. Smart classrooms are used by teachers to teach crucial and perplexing topics. All departments use smart classrooms and other ICT equipment. Almost all of the departments have been given PCs/laptops, which are utilized to teach smaller groups of students. The college features a computer lab that is well-equipped with all of the necessary equipment. Teachers assist students in using an online learning platform to learn. For teaching and evaluation during the lockdown period, online teaching platforms such as Google Meet, Zoom, Facebook Live, and Whatsapp groups, are employed. Teachers are encouraged to participate in training programmes, workshops, seminars, and conferences relating to the use of ICT in teaching and learning. Only a few teachers have their own YouTube channel. All of our college's faculty members use ICT-enabled instructional approaches. On an online platform, the college lecturers efficiently utilised ICT resources for excellent teaching-learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.nutanadarshcollege.org/e-content-facility/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

617

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College conducted an internal evaluation process in accordance with the Rashtrasant Tukdoji Maharaj Nagpur University's norms. The academic calendar is created by the college based on the university's examination and evaluation timetable. The academic calendar, as well as the exam schedule, is posted on the notice board, website, and Whatsapp groups. The college's internal and external examination processes are both monitored by the examination department. We have implemented a Choice Based Credit System of teaching and evaluation, in which the college administers one internal and one external examination. Unit tests, seminars, lab work, and other forms of continual and comprehensive evaluation of students' learning levels are also conducted by college departments. Prior to the University examination, an internal evaluation is undertaken. The internal and practical examination timetables were created by the college examination and evaluation committee in accordance with the university examination circular. Internal examinations for the odd and even semesters were done in an online mode at the college level because to the covid-19 pandemic lockdown. Internal examination results are submitted online using a college login account to the university examination portal. The college examination cell received one hard copy of the filled-in marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Internal examination grievances, such as marks entry problems, absences, and so on, are first addressed by the department's head of department. Internal evaluations, such as assignment submission, class test, seminar, and practical oral related issues, were resolved at the college level in the corresponding department. One assignment, two class tests, attendance, and other day-to-day activities make up the Internal Assessment, which accounts for 20% of a paper's marks. Internal student marks that have been submitted improperly or absences due to an examination online portal server fault are handled by the college examination officer and immediately informed to the university examination department. The college examination officer resolved complaints about external examinations such as missing papers, incorrect mark entry, hall ticket issues, and mistakes in name and subject. The external theory examination of University was conducted at the college level during the lockdown due to Covid-19. Any technological issues, such as internet access, were dealt with by the appropriate department. Students who had technical issues with the online exam were helped by members of the college examination and evaluation committee.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College is affiliated to Rashtrasanta Tukdoji Maharaj Nagpur university, Nagpur and follows the university's curriculum time to time. Each subject's curriculum was created with results in mind. All programme outcomes and course outcomes have been posted on the college's website to keep all stakeholders informed. At the time of acceptance to counseling, students and parents are informed about the programme and course outcomes. During the first lecture in class, lecturers discuss the program's and course's outcomes, as well as other opportunities available when the programme is completed. Each year, feedback from various stakeholders such as students and teachers about the curriculum is collected, and an action plan is developed by IQAC and posted on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.nutanadarshcollege.org/program-m-course-outcome/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Internal and External examinations were used to conduct the evaluation. Unit tests, assignments, seminars, and other forms of formative assessment were used. Each teacher, as well as the department head, kept track of pupils' academic progress in this regard. The university theory examination and practical examination are included in summative assessment. In the direct method, the average achievement is equal to the sum of the university examination (80%) and the internal examination (20%). After result declaration each department reviewed the results of the students and advised them to improve in the next examination. Through NSS, the college arranges numerous extension activities to obtain results such as social awareness and skill development, which are subsequently evaluated using various methodologies. Another technique was used to evaluate the programme and course results, such as performance in co-curriculum, extension activities, and extra-curriculum activities. NSS and sports are two of these activities. Through observation and contact with students, the individual professors assess the students' performance in these tasks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

414

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.nutanadarshcollege.org/2020-21/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.nutanadarshcollege.org/2020-2021/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

338

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has the mission to foster higher education and thereby enlighten and empower students. The mission of college is fulfilled by providing the best possible infrastructure to create an effective teaching-learning environment through extensive use of ICT.

The College is located in a rural area. There are 13 classrooms out of which 3 with ICT facilities. There are 4 laboratories, 1 Computer Lab, 2 staff rooms, 1 conference hall, 1 browsing center (e-Suvidha), 1 reading room in library, 1 girls common room.

Laboratories- There are science laboratories in the departments of Botany, Zoology, Chemistry and Physics which are fully equipped with instruments. The computer lab of the college has an adequate computer.

Conference hall- A dedicated Conference hall with audio-visual facilities is in place for regular use.

Library- The library has one reading room with capacity of 30 students and 8 faculties. Library has a network resource center (e-

suvidha).

Botanical Garden- The College has a botanical garden. Potted plants are also kept in the corridors. They are looked after and maintained by the Garden Committee of the College.

Others- Basic amenities in college premises include separate staff and student parking, canteen, drinking water coolers, first-aid facility, CCTV cameras for security, fire safety etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/gallery /

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural - The College has excellent auditorium hall for extracurricular activities like Annual Cultural Programme, Fresher and farewell and various programmes. Total approximately 200 students can sit at a time in auditorium hall.

Sports - The College has its Outdoor Sports Ground nearly 4 acre with Volley Ball Court which has flood light for evening matches (Construction is completed on 12.01.2019). Outdoor Ground is used for sporting activities like Kabaddi, cricket, Soft-ball, Base-ball, Throw-ball, Ball -Badminton, athletics and other track and field events like Shot Put, Long Jump Put, Javelin, Running etc.

The College has its Indoor Sport Stadium with Training Facility and Gymnasium facility which has been has been constructed under UGC funding. (Construction is completed on 31.12.2018). Indoor Stadium is used for Basket ball, Carom board, Badminton, Table Tennis board, Chess board, Judo Practice and Wrestling. During the Covid-19 pandemic, Indoor Stadium was used as 120 Bed Hospital with Oxygen facility.

A Gymnasium for students and staff has modern equipment such as bench press, weight lifting set, butterfly peg deck, multi-gym, dumbbells, chest expander, arm curler, etc. for exercising.

Yoga Day is celebrated regularly on 21st June in College. College organizes Yoga, Karate, Pranayama and Suryanamskar Camp in every year. Indoor Stadium or Outdoor Ground is used for this activity.

NSS Camps and other activities are carried out regularly. The college provides infrastructure and funds for all NSS activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/gallery /

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/e-content-facility/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.67331

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is computerized and partially automated. "LIBMAN" Integrated Library Management System Software has been used since 2014. The library has about 28000 books including a collection of Reference Books, Books and Journals for Competitive examinations like UPSC, MPSC, NET-SET, BANKING, SSC, Railway etc. In the year 2020-21, College has purchase subscription of e-books and e-journals.

Circulation of the library books items, including issue and return of the book by student and staff is entirely computerized. Library has Digital Display Screen for Notice to Students. Library also has an OPAC system by which users can access books on the computer at library.

Library Reading room has a sitting capacity of about 30 students and 8 faculties.

There is a UGC Network Resource Centre (e-suvidha) for accessing the internet for staff and students.

Library software is as follows.

1. Name of library software: Libman software
2. Nature of Automation: Partially automated
3. Version: 1.0
4. Year of Automation: 2014

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.73993

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are regularly updated. College has two internet connections, broadband and fiber optical for the office and departments.

The college has a computer lab. All the Departments have computers. 2 classrooms and 4 laboratories have projector and screen and 1 smart classroom which have LCD, Projector with interactive board and sound facility. The Conference Hall is equipped with a projector, screen and mike system in the academic year 2020-21.

During the lockdown period, the lecture was conducted in online mode using Google Meet or Zoom Meeting App.

Office is also automated with CMS software. The process of admission, salaries, and scholarships is computerized. The College has a website which providing all the necessary information to stakeholders.

In the academic year the bandwidth of the internet was 4 Mbps with the Wi-Fi facility. The Wi-Fi facilities are available for teachers for online classes and also for administration purposes in the office and IQAC Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/e-content-facility/

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.77559

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Committees are constituted under different heads for maintaining and utilizing the campus infrastructure facilities. The allocated funds are utilized under observation of various monitoring committees such as Infrastructure Development Committee, Library Committees, UGC Network Resource (IT Infrastructure) Committee, Reading Room & Staff Room Committee, Garden Committee, Cleanliness Committee, Repairs and Maintenance Committee, Sports Committee

etc. of the college. These committees involve at least one student from each class whose participation in the action plan is anticipated. Every committee has instructions to run the program under the academic calendar every year. Principal takes care of the program implementation and changes if required.

Overall development of the campus is done by the Infrastructure Development Committee of the college.

Maintenance and repairing of IT infrastructure is done regularly through AMC by the institution.

The maintenance of library books is done by library staff regularly. There is a Library Committee to keep watch on all of these activities.

Upkeep of all facilities and cleanliness of the environment in premises is maintained through the Cleanliness Committee.

The College has its own sports ground and gymnasium facility which are maintained regularly with the help of daily wage employees.

The maintenance and the cleaning of the classrooms and the laboratories are done by institution peons and daily wage employees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

986

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council of the college is one of the best practices of the college which produced various representative in the various villages and government bodies. The student council is formed under the aegis of University Students Council of R. T. M. Nagpur University, Nagpur. The institution forms Student Council as per the guidelines of the university in accordance with the Maharashtra Public University Act, 2016. It undertakes to ensure functions and duties of the Student Council notified in the Maharashtra Public University Act, 2016. However, during last five years only once the election took place on the university level in the session 2016-17 all over Maharashtra. But college carried the selection procedure of students every year on college level for various purposes, college activity and their participation in the college committees. We have policy to elect the student on the basis of merit and extraordinary activities to avoid malpractice in the election. Student council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of college. Developing a spirit of co-operation between student council and teachers has benefits for the both. Presence of an active Student Council and representation of students on academic and administrative bodies/committees of the institution. Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work with the help of other students. They also motivate other students to take part in the activities conducted

by the Institute. They work as a medium between faculty and students. 1. Coordination in day to day academic activities at their level 2. Coordination in communicating the information between students Teaching faculty 3. Coordination in conducting special events. 4. Coordination in organizing Cultural events 5. Coordination in organizing Sports Games for the students 6. Coordination in arranging Industrial Visits for the students 7. Coordination in inviting the external guest speakers and organizing the Seminars Workshops. 8. Students are also part of administration of the institution and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

REGISTRATION PROCESS OF ALUMINI ASSOCIATION IS IN PROGRESS BUT TILL DATE THE IS INCOMPLETE .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College vision for excellence in academics and integrity of character and aim to develop a scientific temperament for a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skill, self-reliance and humanitarianism that propels the young to build a caring and sharing society is seen in its governance. Its high morals and values are reflected in its policy of welcoming staff as well as students from all strata of society The Management always encourages the involvement of the staff in the quality assurance, enhancement and developmental activities of the College by being members of bodies such as IQAC, LMC, Staff Council, as HODs, or as Coordinators of Cells, Subject Associations, Students Council, etc. The Management leads the Principal and staff, towards the fulfilment of the stated mission. The Management / Governing Council meet twice a year for discussion, policy making and its implementation based on feedback received from Principal. The Management has been proactive in extending all guidance, support and cooperation after the outbreak of the COVID-19 pandemic. Webinars on various relevant issues have been encouraged and promoted by the Management. Management has also provided support of infrastructure for online teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are very essential, crucial and vital for the achieving name and fame of any institution. The various cells are headed by senior faculty members as coordinator who are accompanied by other faculty members. This brings about an all inclusive participation of all teachers in all the varied committees, cells, varied activities and events of the institution. To develop the institute into a reputed brand name for excellence in academics with higher learning and research capabilities through dynamic and value-based education for global competency and strength of character. The institution believes in decentralized governance and participative management. Teaching and non-teaching staff member share the administrative responsibility of the institution and contribute to the smooth working of administrative machinery. Operational autonomy is given to all the committees of the institution. The college has one central power system as the college development committee (CDC) constituted with representatives of employers, teachers, non-teaching staff. The principal is the member secretary of CDC and chairperson of the IQAC. The CDC has the power to approve or disapprove the budget prepared by the institution. The committee discusses the issues like purchasing, maintenance, various expenses on development, etc. The committee took decisions regarding infrastructure, purchasing different equipment/apparatus for laboratories, ICT provisions, etc. All the decisions are taken with the consent of the members of the CDC. Along with IQAC and CDC, there are various committees in the institution to give justice to every responsibility. Each committee is headed by a chairperson and other faculties/students as members. This process maintains the balance among all the stakeholders and provides participative management to all. The IQAC is at the center of all activities of the institution and acts as a liaising catalyst between the principal and the departments on the one hand and also between the management and the departments along with the various cells on the other. The IQAC constitutes the representative of important stakeholders of the institution. So far participative management works

democratically for each activity and design-making process. The members of IQAC provide the institutional vision and mission and are empowered to suggest administrative and development policies for quality assurance in an academic and organizational framework. There are several committees for different work, such as admission committee, examination committee, cultural committee, library committee, parents teachers committee, anti ragging committee, discipline committee, alumni committee, etc. All committees are constituted with more than 3-5 members along with one head, one convener, and some members. Everyone has the choice to work in different committees according to their interest. Students and alumni are also part of the different committees as a representative of his community. All the stakeholders have the right to take an interest, participate also give suggestions to any committee interest in the common meeting. In this way, all the stakeholders participate in the entire college program and activities smoothly with participative management. As a girls students in majority, the girls and lady teachers are appropriately given representation to maintain the gender quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings. Although the College has been realize most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources. Wi-fi installed. Volleyball ground and Conference Hall are made. One ICT enabled classroom. have been made. Bringing to fore the technological advancements in teaching-learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College facilitates its smooth functioning. The Governing Council is the policy making body. The overall supervision of the College comes under its purview. After discussion, it decides the academic policy keeping in view the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Governing Council, the Principal, IQAC, and CDC. The planning and infrastructural development is decided by the Head of the institution in consultation with the Governing Council. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan. The Principal, Heads of Departments, committee / cell in-charges and office staff, monitor and work together for the effective implementation of these policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well-defined welfare measures for the Staff. Non-monetary welfare measures : Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc. Faculty members are encouraged for research and publications for their career advancement. Free Wi-Fi facility Dedicated cabins/workspaces, separate reading and computer space in the library. Separate parking for Staff Wards of staff get priority in admission. Provision for appointment for the dependents of the non-teaching staff on compassionate grounds. The Management is easily approachable to the staff. CCTVs and security guards ensure security of staff Water coolers on each floor. Washrooms for staff on all floors. Canteen facility.

Advance, if requested, to the newly appointed staff against the salary due as regular salary starts in 3-4 months. Advance to the non-teaching staff, in the month of March when salaries are delayed due to financial closing at government level. College Credit Co-operative society provides regular loan of Rs 10,00,000/- and emergent loan of Rs.50,000/- to the applicant members .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and Joint Directorate (J.D) of Higher Education, Government of Maharashtra, the Institution has a performance appraisal system. Teachers have to submit filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Proformas are submitted by the Teachers/HODs/Librarian/Office/Cell-incharges to the IQAC which help in collation and cross checking of the information. For Career Advancement under CAS, PBAS formats submitted to the Principal at the end of every academic session are forwarded by Principal to J.D and the affiliating RTM Nagpur University after approval by an Internal Scrutiny Committee. Every Teaching and non-teaching staff has to submit Confidential Reports to Principal via HoD. Performance of teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions given to staff by Principal.. Daily Notes Diary is also maintained by the individual staff and submitted to the Principal via HoD at the end of every month. The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments and office administration. After the evaluation of the report by the Principal and Management, it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is a regular practice of the institute. In the beginning of every academic year the principal organises CDC meeting where the detailed budget is presented, discussed and sanctioned by all the CDC members. The work done by a clerk is checked by senior clerk and after it is checked by the principal of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Annual Financial Audit account is done by a Chartered Accountant. This helps in review of funds, planning and preparing budget of the next financial year. External Financial Audit is conducted by the State Government through the Joint Director of Higher Education, Nagpur. Audit is also carried out periodically by the Office of the Accountant General, especially for the grants received from Government bodies such as UGC, RUSA, etc. In case of

UGC grants, an account is prepared in the required format on completion of the sanctioned project/seminar/workshop/conference, etc which is first audited by the CA, and then submitted to the UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every academic year IQAC frames an action plan and ensures its proper implementation for overall development of the students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal. Two institutionalized practices are Students' Orientation Programme: At the beginning of every academic session, Students' Orientation Programme is held for freshers. Students are given information about examination system, internal marks, Program outcomes, various Cells, library, NSS, sports etc. This is followed by a tour to different departments. The program has been held online from 2020-21 due to COVID pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For third and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives). The College has undergone the 1stand 2nd cycles of accreditation in 2004 and 2015. Review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendations, identifies

need of improvement towards teaching learning and prepares a plan of action for upcoming session. Specific formats prepared by IQAC are used to collect information from individuals, HoDs, Cells, office, Library and Hostels. Based on these reports, incremental improvement in quality is identified, and lacunae, if any, are addressed by IQAC, the College administration and Management. Example 1: Increase in the number of Computers In line with the peer team recommendations, there has been a steady increase in number of computers and use of ICT for Teaching-Learning over the past five years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Some programs on gender equity have been conducted by the institution for all the students of the college throughout the year. Some awareness programs on rights of women, health problem, constitutional legal rights, debate competition etc have been conducted by our institution.

Safety and security are insured by twentyfour hours at the college entrance, CCTV cameras and alert staff ensuring discipline. Helpline numbers are displayed in college premises. There is girls common room with dedicated washroom having sanitary napkin vending machine.

Health awareness program was arranged on 30January 2021. Shri K. M., Rajurkar guided the students on such occasion by conducting an essay compitition on health awareness.

File Description	Documents
Annual gender sensitization action plan	https://www.nutanadarshcollege.org/gender-equity-action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nutanadarshcollege.org/support-facilities-for-womens/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes initiatives for the management of wastes

which is generated within its campus. Such types of environmental awareness is created among the students through various talks on environmental conservation and encourage them about its least waste and proper use.

Solid waste is collected in dustbins which is regularly carried by municipal body. Tree plantation program was held in the college premises on 15th august 2020 to create such environmental awareness among the students and staff .

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

- 1.Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute aims at providing affordable and quality education to all strata of the society with its vision, mission and objectives. We have B. A., B. Comm. and B. Sc. Faculties with students belonged to different communities, classes and castes. The institute maintains such harmony among these students. All the discriminatory practices are perished from the institutions based on social and economic diversities.

Through many cultural and academic programs celebrated and organised in the college shows participation of students belonged to different communities. Through cultural department , Anti-ragging cell, womens grievance redressal cell such type of harmony is maintained in the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Many activities and programs have been organized to preserve constitutional obligation, values and rights among college staff and students. The Constitution Day was celebrated on 26 Nov 2020,

after that the preamble of the constitution was read. College staff and only ten students were present there due to covid-19 pandemic. National voters Day was celebrated on 25 January 2021. Shri Lanjewarsaheb, tehshildar& Election officer, Umred guided the gatherings. 50 students attended the program. Cleanliness Drive was conducted on the occasion of birth anniversary of Mahatma Gandhi and Lal Bahadur Shatri on 2nd Oct 2020. Prof. V. D. Mandavkar, NSS officer talked on the importance of cleanliness to the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The College has celebrated many programs and different days as per event calendar of college. The different days has been celebrated by offline/online mode due to Covid-19 pandemic. The celebrated days such as Blood Donation Camp, Mahatma Gandhi Birth Anniversary, Health Awareness Program, Road Safety Awareness, Yoga Day, Constitution Day, National Voting Day etc. Such types of events and festivals have been arranged and celebrated in the Institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices :

Practice 1:

Title of the Practice :- Distribution of Masks & Grains:

To provide formal & financial aid institutional NSS department distributed 200 marks, same grains and travelling expenditure assistance to the needy people of society. It was a crucial period of Covid-19 pandemic. People were suffering from every things While making people aware about such pandemic our college decided to work and serve the society and needy while providing formal & financial help to them. Some people got masks, grains and travelling expenditure assistance. This practice proved as a philanthropical way toward institutional motto and goal that directed to serve the society and needy.

Practice 2:

Title of the Practice :-Extra -Curricular Activities

Many extra -curricular activities have conducted during the time of covid-19 pandemic through online / offline mode focusing the overall growth and development of students in all spares of their life academic career. Through many activities like Yoga Day, Blood Donation Camp, Cleanliness Drive, Voting Awareness programs, Health awareness programs institution presented a role of social and civil responsibilities which benefitted, spiritual, physical & moral awareness. Providing blood during Covid-19 pandemic is a philanthropical way to serve the society. Our NSS unit and Gram Panchayat Vasi, Taluka Bhiwapur Jointy organized Blood Donation camp in June 3rd 2020. A total 50 blood donors donated blood which proved useful for people during such crucial time of pandemic.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness:

The vision & distinctiveness of the college is to provide quality higher education to the socially & economically disadvantage students. In such crucial time of covid-19 pandemic our institution plays a vital role for society & needy. Through NSS department we provided free masks, some grains and travelling expenditure Assistance to the needy people. Our Indoor stadium was freely open to serve those who were suffering from Covid-19 pandemic. In such horrible time of Covid-19, our institution arranged and organized many activities & programs through online / offline mode which helped many students and needy people of the society. Blood Donation camp, Yoga, health awareness programs, legal issues etc. activities are arranged to help needy people who were affected by covid-19 pandemic.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process. In order to achieve best results in curriculum delivery, committees namely syllabus compliance committee, time table committee, mentor-mentee committee, prospectus committee, student evaluation mechanism, library advisory committee and ICT teaching and learning continuously contribute towards substantiating the curriculum delivery and documentation. Teachers prepare teaching plans for the curriculum contents allotted to them after the meeting of their respective departments. Every teacher prepares the course outcome of the course allotted to him/her at the outset of the course every year. The teacher reads out the course outcome to the students and displays the same on the notice board of departments. All teachers are provided with the attendance registers in the beginning of the year to record the attendance of the students. Remedial classes are conducted for the weak and slow learners to solve the problems of them regarding studies. Tough subjects like English, Maths, Chemistry, Physics, Commerce, English Literature are mainly focused. Teacher guardians and mentors solve the stress related problems as regards study, finance and do the counselling through Mentor-Mentee committee. Students are continuously tested through unit tests, group discussion, surprise tests, seminars, viva voce throughout session.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares the academic calendar taking into consideration the declared calendar of the affiliating University. It guides the institution to follow the schedule

effectively. The academic calendar is published in the prospectus itself to make the students aware of the schedule beforehand. The academic calendar contains the institution's motto and other information of the institution. The admission schedule, the schedule of filling university exam forms, the schedule of college exams and unit tests are clearly mentioned in the calendar for the convenience of the students. The schedule of assignments, guest lectures, seminars etc. is also given in the calendar for the continuous internal evaluation. Provision is also made during the planning of the calendar for conduct of co-curricular activities such as Annual Gathering, N. S. S. Day, International Yoga Day etc. The schedule of commencement of the classes is also mentioned in the calendar. During the pandemic session, the institution adhered to the calendar for effective curriculum delivery both by online and offline mode. A constant effort was made to evaluate students through online seminars, tests, and group discussions. Besides, the issues regarding studies were resolved through Mentor-Mentee Committee.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.nutanadarshcollege.org/2019-20/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution continuously endeavours for integrating crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Different programmes are conducted throughout the year regarding these topics by various departments and committees. Keeping Covid 19 regulations in mind, during the year 2020-2021 online Yoga day was observed on 21st June 2020. Almost 50 Students and teachers performed Yoga at their places and upload the photographs on the college's whatsapp group. 50 students donated blood in the blood donation camp which was organised at Vasi, Bhiwapur by N. S. S. on 30 June 2020. Cleanliness Drive was organised on the occasion of the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri. This event was organised at the college premises and 30 students actively participated in this event. On 18 January 2021 one day guidance programme on road safety was conducted for students. To create awareness about voting, National Voters Day was observed on 25th January 2021. 50 students took advantage of this guidance programme. Along with these activities, the birth anniversaries of great personalities were observed throughout the year. N. S. S. Committee, Internal Complaint Committee, Career Guidance Cell, and other committees strived to inculcate the ethics and human values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

B. A -220, B. Com -131, B. Sc. - 106

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1780

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

718

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the College has situated in very rural areas of Vidarbha near the Nagpur, most of the students come from the village background as local rural language of their communication. Students can not communicate in English language perfectly. Advance and Slow learners students are identified the teachers by various methods such as SSC & HSC marks, attention during lectures in the class and personal interaction with the students. This identification is based on performance of the students in their class. It is general observation that slow learner students do not grasp class lecture due to poor language knowledge and writing, reading and speaking skills. Special attention is provided to slow learner students by arranging remedial coaching classes. They are given internal assignment and after evaluation of assignment the slow learners are advised improvement were ever required. Teachers inspire the slow learner students to smart work for improvement of their quality of education. Teachers counsel slow learners on the need of attending class on a regular basis. Every faculty has a group of students appointed to act as mentors, encouraging pupils to improve their grades. Students receive regular access to learning materials developed by faculty members. In addition, faculty members modify difficult themes in accordance with the students' needs. Teachers also supply students with a University question bank and discuss how to submit answers in exams in order to get better grades. Slow learners are frequently praised both in and out of class. Slow learners improved their confidence in speaking with teachers, improved their communication skills, and increased their desire to learn new things as a result of this. Internal evaluations, university examinations, and participation in classroom activities are used to identify high-achieving pupils. Advanced students have improved English communication skills. Faculty members satisfy advanced learners' learning needs by giving supplementary learning materials, higher-level literature, and guiding them to online learning resources. High-achieving and

fast-learning students are encouraged to participate in debates, laboratories work, and assignments. They are encouraged to use the internet to gain fresh and advanced knowledge. Students that are bright and industrious are motivated and inspired to achieve university rankings. These students mentor teachers encourage them to take competitive examinations in order to be considered for higher education.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1436	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college uses teaching approaches that are centred on the students. The majority of our college's students come from rural backgrounds. Aside from the lecture technique of instruction, teachers use a variety of methods to help students build a clear understanding of subjects. Teachers explain the subject to students using illustrations from everyday living in rural areas as well as ICT technologies. By structuring activities such as discussions, assignments, and seminars, learning becomes more experiential, interactive, problem-solving, and socialistic. Co-curricular activities, extracurricular activities, sports, and cultural events are all organised by the college to aid students in their overall growth.

EXPERIENTIAL LEARNING

Chemistry, Physics, Botany, and Zoology departments use

experiments to teach students the concepts of the subject by watching phenomena in front of them. This type of learning develops experience of the notion in the pupils, which becomes deeply ingrained in the brain, resulting in the concept being with the students indefinitely. Students participate in the teaching-learning process through question-and-answer sessions, group discussions, and seminars, among other methods.

PARTICIPATIVE LARNING

In practical classes and tutorial sessions, group learning and participation are emphasised. To foster participatory learning, science departments use video demonstrations of experiments coordinated by students. Through a video presentation, political science students learn about the actual workings of the legislature. Students in Commerce get a firsthand look at how a bank operates. NSS organises national events and social outreach programmes in order to instil patriotic and social ideals in students and to foster participatory learning. All of the college's approaches build student confidence and self-reliance, as well as give opportunities for self-assessment and self-evaluation. This also helps them learn better by improving their listening, speaking, reading, writing, and visual skills.

PROBLEM SOLVING METHODS

All of the college's departments use a problem-solving approach to education. Teachers assign issues to the entire class or to smaller groups of students to be solved in the classroom or in the next class. The overall consequences of the college's teaching-learning methods are that students learn to apply theoretical knowledge learned in the classroom to real-life situations, giving them confidence in addressing difficulties through the use of inventive ideas.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use the ICT tools to free up time to teach other

subjects, impart higher-level knowledge to students, and engage in extracurricular activities. Students will acquire an independent and active learning habit as a result of this. The college features one smart classroom with internet access and seven classrooms with LCD projectors and displays. Smart classrooms are used by teachers to teach crucial and perplexing topics. All departments use smart classrooms and other ICT equipment. Almost all of the departments have been given PCs/laptops, which are utilized to teach smaller groups of students. The college features a computer lab that is well-equipped with all of the necessary equipment. Teachers assist students in using an online learning platform to learn. For teaching and evaluation during the lockdown period, online teaching platforms such as Google Meet, Zoom, Facebook Live, and Whatsapp groups, are employed. Teachers are encouraged to participate in training programmes, workshops, seminars, and conferences relating to the use of ICT in teaching and learning. Only a few teachers have their own YouTube channel. All of our college's faculty members use ICT-enabled instructional approaches. On an online platform, the college lecturers efficiently utilised ICT resources for excellent teaching-learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.nutanadarshcollege.org/e-content-facility/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
32	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
16	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
617	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College conducted an internal evaluation process in accordance with the Rashtrasant Tukdoji Maharaj Nagpur University's norms. The academic calendar is created by the college based on the university's examination and evaluation timetable. The academic calendar, as well as the exam schedule, is posted on the notice board, website, and Whatsapp groups. The college's internal and external examination processes are both monitored by the examination department. We have implemented a Choice Based Credit System of teaching and evaluation, in which the college administers one internal and one external examination. Unit tests, seminars, lab work, and other forms of continual and comprehensive evaluation of students' learning levels are also conducted by college departments. Prior to the University examination, an internal evaluation is undertaken. The internal and practical examination timetables were created by the college examination and evaluation committee in accordance with the university examination circular. Internal examinations for the odd and even semesters were done in an online mode at the college level because to the covid-19 pandemic lockdown. Internal examination results are submitted online using a college login account to the university examination portal. The college examination cell received one hard copy of the filled-in marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examination grievances, such as marks entry problems, absences, and so on, are first addressed by the department's head of department. Internal evaluations, such as assignment submission, class test, seminar, and practical oral related issues, were resolved at the college level in the corresponding department. One assignment, two class tests, attendance, and other day-to-day activities make up the Internal Assessment, which accounts for 20% of a paper's marks. Internal student marks that have been submitted improperly or absences due to an

examination online portal server fault are handled by the college examination officer and immediately informed to the university examination department. The college examination officer resolved complaints about external examinations such as missing papers, incorrect mark entry, hall ticket issues, and mistakes in name and subject. The external theory examination of University was conducted at the college level during the lockdown due to Covid-19. Any technological issues, such as internet access, were dealt with by the appropriate department. Students who had technical issues with the online exam were helped by members of the college examination and evaluation committee.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College is affiliated to Rashtrasanta Tukdoji Maharaj Nagpur university, Nagpur and follows the university's curriculum time to time. Each subject's curriculum was created with results in mind. All programme outcomes and course outcomes have been posted on the college's website to keep all stakeholders informed. At the time of acceptance to counseling, students and parents are informed about the programme and course outcomes. During the first lecture in class, lecturers discuss the program's and course's outcomes, as well as other opportunities available when the programme is completed. Each year, feedback from various stakeholders such as students and teachers about the curriculum is collected, and an action plan is developed by IQAC and posted on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.nutanadarshcollege.org/program-course-outcome/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Internal and External examinations were used to conduct the evaluation. Unit tests, assignments, seminars, and other forms of formative assessment were used. Each teacher, as well as the department head, kept track of pupils' academic progress in this regard. The university theory examination and practical examination are included in summative assessment. In the direct method, the average achievement is equal to the sum of the university examination (80%) and the internal examination (20%). After result declaration each department reviewed the results of the students and advised them to improve in the next examination. Through NSS, the college arranges numerous extension activities to obtain results such as social awareness and skill development, which are subsequently evaluated using various methodologies. Another technique was used to evaluate the programme and course results, such as performance in co-curriculum, extension activities, and extra-curriculum activities. NSS and sports are two of these activities. Through observation and contact with students, the individual professors assess the students' performance in these tasks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

414

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.nutanadarshcollege.org/2020-21/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.nutanadarshcollege.org/2020-2021/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

338

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has the mission to foster higher education and thereby enlighten and empower students. The mission of college is fulfilled by providing the best possible infrastructure to create an effective teaching-learning environment through extensive use of ICT.

The College is located in a rural area. There are 13 classrooms out of which 3 with ICT facilities. There are 4 laboratories, 1 Computer Lab, 2 staff rooms, 1 conference hall, 1 browsing center (e-Suvidha), 1 reading room in library, 1 girls common room.

Laboratories- There are science laboratories in the departments of Botany, Zoology, Chemistry and Physics which are fully equipped with instruments. The computer lab of the college has an adequate computer.

Conference hall- A dedicated Conference hall with audio-visual facilities is in place for regular use.

Library- The library has one reading room with capacity of 30 students and 8 faculties. Library has a network resource center (e-suvidha).

Botanical Garden- The College has a botanical garden. Potted plants are also kept in the corridors. They are looked after and maintained by the Garden Committee of the College.

Others- Basic amenities in college premises include separate staff and student parking, canteen, drinking water coolers, first-aid facility, CCTV cameras for security, fire safety etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural - The College has excellent auditorium hall for extracurricular activities like Annual Cultural Programme, Fresher and farewell and various programmes. Total approximately 200 students can sit at a time in auditorium hall.

Sports - The College has its Outdoor Sports Ground nearly 4 acre with Volley Ball Court which has flood light for evening matches (Construction is completed on 12.01.2019). Outdoor Ground is used for sporting activities like Kabaddi, cricket, Soft-ball, Base-ball, Throw-ball, Ball -Badminton, athletics and other track and field events like Shot Put, Long Jump Put, Javelin, Running etc.

The College has its Indoor Sport Stadium with Training Facility and Gymnasium facility which has been constructed under UGC funding. (Construction is completed on 31.12.2018). Indoor Stadium is used for Basket ball, Carom board, Badminton, Table Tennis board, Chess board, Judo Practice and Wrestling. During the Covid-19 pandemic, Indoor Stadium was used as 120 Bed Hospital with Oxygen facility.

A Gymnasium for students and staff has modern equipment such as bench press, weight lifting set, butterfly peg deck, multi-gym, dumbbells, chest expander, arm curler, etc. for exercising.

Yoga Day is celebrated regularly on 21st June in College. College organizes Yoga, Karate, Pranayama and Suryanamskar Camp in every year. Indoor Stadium or Outdoor Ground is used for this activity.

NSS Camps and other activities are carried out regularly. The college provides infrastructure and funds for all NSS activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/e-content-facility/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.67331

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is computerized and partially automated. "LIBMAN" Integrated Library Management System Software has been used since 2014. The library has about 28000 books including a collection of Reference Books, Books and Journals for Competitive examinations like UPSC, MPSC, NET-SET, BANKING, SSC, Railway etc. In the year 2020-21, College has purchase subscription of e-books and e-journals.

Circulation of the library books items, including issue and return of the book by student and staff is entirely computerized. Library has Digital Display Screen for Notice to Students. Library also has an OPAC system by which users can

access books on the computer at library.

Library Reading room has a sitting capacity of about 30 students and 8 faculties.

There is a UGC Network Resource Centre (e-suvidha) for accessing the internet for staff and students.

Library software is as follows.

1. Name of library software: Libman software
2. Nature of Automation: Partially automated
3. Version: 1.0
4. Year of Automation: 2014

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.73993

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are regularly updated. College has two internet connections, broadband and fiber optical for the office and departments.

The college has a computer lab. All the Departments have computers. 2 classrooms and 4 laboratories have projector and screen and 1 smart classroom which have LCD, Projector with interactive board and sound facility. The Conference Hall is equipped with a projector, screen and mike system in the academic year 2020-21.

During the lockdown period, the lecture was conducted in online mode using Google Meet or Zoom Meeting App.

Office is also automated with CMS software. The process of admission, salaries, and scholarships is computerized. The College has a website which providing all the necessary information to stakeholders.

In the academic year the bandwidth of the internet was 4 Mbps

with the Wi-Fi facility. The Wi-Fi facilities are available for teachers for online classes and also for administration purposes in the office and IQAC Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/e-content-facility/

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.77559

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Committees are constituted under different heads for maintaining and utilizing the campus infrastructure facilities. The allocated funds are utilized under observation of various monitoring committees such as Infrastructure Development Committee, Library Committees, UGC Network Resource (IT Infrastructure) Committee, Reading Room & Staff Room Committee, Garden Committee, Cleanliness Committee, Repairs and Maintenance Committee, Sports Committee etc. of the college. These committees involve at least one student from each class whose participation in the action plan is anticipated. Every committee has instructions to run the program under the academic calendar every year. Principal takes care of the program implementation and changes if required.

Overall development of the campus is done by the Infrastructure Development Committee of the college.

Maintenance and repairing of IT infrastructure is done regularly through AMC by the institution.

The maintenance of library books is done by library staff regularly. There is a Library Committee to keep watch on all of these activities.

Upkeep of all facilities and cleanliness of the environment in premises is maintained through the Cleanliness Committee.

The College has its own sports ground and gymnasium facility which are maintained regularly with the help of daily wage employees.

The maintenance and the cleaning of the classrooms and the laboratories are done by institution peons and daily wage employees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.nutanadarshcollege.org/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

986

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
---	-----------------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	E. None of the above
--	-----------------------------

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council of the college is one of the best practices of the college which produced various representative in the various villages and government bodies. The student council is formed under the aegis of University Students Council of R. T. M. Nagpur University, Nagpur. The institution forms Student Council as per the guidelines of the university in accordance with the Maharashtra Public University Act, 2016. It undertakes to ensure functions and duties of the Student Council notified in the Maharashtra Public University Act, 2016. However, during last five years only once the election took place on the university level in the session 2016-17 all over Maharashtra. But college carried the selection procedure of students every year on college level for various purposes, college activity and their participation in the college committees. We have policy to elect the student on the basis of merit and extraordinary activities to avoid malpractice in the election. Student council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of college. Developing a spirit of co-operation between student council and teachers has benefits for the both. Presence of an active Student Council and representation of students on academic and administrative bodies/committees of the institution. Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work with the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students.

1. Coordination in day to day academic activities at their level
2. Coordination in communicating the information between students Teaching faculty
3. Coordination in conducting special events.
4. Coordination in organizing Cultural events
5. Coordination in organizing Sports Games for the students
6. Coordination in arranging Industrial Visits for the students
7. Coordination in inviting the external guest speakers and organizing the Seminars Workshops.
8. Students are also part of administration of the institution and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

REGISTRATION PROCESS OF ALUMINI ASSOCIATION IS IN PROGRESS BUT TILL DATE THE IS INCOMPLETE .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College vision for excellence in academics and integrity of character and aim to develop a scientific temperament for a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skill, self-reliance and humanitarianism that propels the young to build a caring and sharing society is seen in its governance. Its high morals and values are reflected in its policy of welcoming staff as well as students from all strata of society. The Management always encourages the involvement of the staff in the quality assurance, enhancement and developmental activities of the College by being members of bodies such as IQAC, LMC, Staff Council, as HODs, or as Coordinators of Cells, Subject Associations, Students Council, etc. The Management leads the Principal and staff, towards the fulfilment of the stated mission. The Management / Governing Council meet twice a year for discussion, policy making and its implementation based on feedback received from Principal. The Management has been proactive in extending all guidance, support and cooperation after the outbreak of the COVID-19 pandemic. Webinars on various relevant issues have been encouraged and promoted by the Management. Management has also provided support of infrastructure for online teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are very essential, crucial and vital for the achieving name and fame of any institution. The various cells are headed by senior faculty

members as coordinator who are accompanied by other faculty members. This brings about an all inclusive participation of all teachers in all the varied committees, cells, varied activities and events of the institution. To develop the institute into a reputed brand name for excellence in academics with higher learning and research capabilities through dynamic and value-based education for global competency and strength of character. The institution believes in decentralized governance and participative management. Teaching and non-teaching staff member share the administrative responsibility of the institution and contribute to the smooth working of administrative machinery. Operational autonomy is given to all the committees of the institution. The college has one central power system as the college development committee (CDC) constituted with representatives of employers, teachers, non-teaching staff. The principal is the member secretary of CDC and chairperson of the IQAC. The CDC has the power to approve or disapprove the budget prepared by the institution. The committee discusses the issues like purchasing, maintenance, various expenses on development, etc. The committee took decisions regarding infrastructure, purchasing different equipment/apparatus for laboratories, ICT provisions, etc. All the decisions are taken with the consent of the members of the CDC. Along with IQAC and CDC, there are various committees in the institution to give justice to every responsibility. Each committee is headed by a chairperson and other faculties/students as members. This process maintains the balance among all the stakeholders and provides participative management to all. The IQAC is at the center of all activities of the institution and acts as a liaising catalyst between the principal and the departments on the one hand and also between the management and the departments along with the various cells on the other. The IQAC constitutes the representative of important stakeholders of the institution. So far participative management works democratically for each activity and design-making process. The members of IQAC provide the institutional vision and mission and are empowered to suggest administrative and development policies for quality assurance in an academic and organizational framework. There are several committees for different work, such as admission committee, examination committee, cultural committee, library committee, parents teachers committee, anti ragging committee, discipline committee, alumni committee, etc. All committees are constituted with more than 3-5 members along with one head, one convener, and some members. Everyone has the choice to work in different committees according to their interest. Students and

alumni are also part of the different committees as a representative of his community. All the stakeholders have the right to take an interest, participate also give suggestions to any committee interest in the common meeting. In this way, all the stakeholders participate in the entire college program and activities smoothly with participative management. As a girls students in majority, the girls and lady teachers are appropriately given representation to maintain the gender quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings. Although the College has been realize most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources. Wi-fi installed. Volleyball ground and Conference Hall are made. One ICT enabled classroom. have been made. Bringing to fore the technological advancements in teaching-learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College facilitates its smooth functioning. The Governing Council is the policy making body. The overall supervision of the College comes under its purview. After discussion, it decides the academic policy keeping in view the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Governing Council, the Principal, IQAC, and CDC. The planning and infrastructural development is decided by the Head of the institution in consultation with the Governing Council. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan. The Principal, Heads of Departments, committee / cell in-charges and office staff, monitor and work together for the effective implementation of these policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well-defined welfare measures for the Staff. Non-monetary welfare measures : Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc. Faculty members are encouraged for research and publications for their career advancement. Free Wi-Fi facility Dedicated cabins/workspaces, separate reading and computer space in the library. Separate parking for Staff Wards of staff get priority in admission. Provision for appointment for the dependents of the non-teaching staff on compassionate grounds. The Management is easily approachable to the staff. CCTVs and security guards ensure security of staff Water coolers on each floor. Washrooms for staff on all floors. Canteen facility.

Advance, if requested, to the newly appointed staff against the salary due as regular salary starts in 3-4 months. Advance to the non-teaching staff, in the month of March when salaries are delayed due to financial closing at government level.College Credit Co-operative society provides regular loan of Rs 10,00,000/- and emergent loan of Rs.50,000/- to the applicant members .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and Joint Directorate (J.D) of Higher Education, Government of Maharashtra, the Institution has a performance appraisal system. Teachers have to submit filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Proformas are submitted by the Teachers/HODs/Librarian/Office/Cell-incharges to the IQAC which help in collation and cross checking of the information. For Career Advancement under CAS, PBAS formats submitted to the Principal at the end of every academic session are forwarded by Principal to J.D and the affiliating RTM Nagpur University after approval by an Internal Scrutiny Committee. Every Teaching and non-teaching staff has to submit Confidential Reports to Principal via HoD. Performance of teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions given to staff by Principal.. Daily Notes Diary is also maintained by the individual staff and submitted to the Principal via HoD at the end of every month. The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments and office administration. After the evaluation of the report by the Principal and Management, it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is a regular practice of the institute. In the beginning of every academic year the principal organises CDC meeting where the detailed budget is presented, discussed and sanctioned by all the CDC members. The work done by a clerk is checked by senior clerk and after it is checked by the principal of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Annual Financial Audit account is done by a Chartered Accountant. This helps in review of funds, planning and preparing budget of the next financial year. External Financial Audit is conducted by the State Government through the Joint Director of Higher Education, Nagpur. Audit is also carried out periodically by the Office of the Accountant General, especially for the grants received from Government bodies such as UGC, RUSA, etc. In case of UGC grants, an account is prepared in the required format on completion of the sanctioned project/seminar/workshop/conference, etc which is first audited by the CA, and then submitted to the UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every academic year IQAC frames an action plan and ensures its proper implementation for overall development of the students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal. Two institutionalized practices are Students' Orientation Programme: At the beginning of every academic session, Students' Orientation Programme is held for freshers. Students are given information about examination system, internal marks, Program outcomes, various Cells, library, NSS, sports etc. This is followed by a tour to different departments. The program has been held online from 2020-21 due to COVID pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For third and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives). The College has undergone the 1stand 2nd cycles of accreditation in 2004 and 2015. Review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendations, identifies need of improvement towards teaching learning and prepares a plan of action for upcoming session. Specific formats prepared by IQAC are used to collect information from individuals, HoDs, Cells, office, Library and Hostels. Based on these reports, incremental improvement in quality is identified, and lacunae, if any, are addressed by IQAC, the College administration and Management. Example 1: Increase in the number of Computers In line with the peer team recommendations, there has been a steady increase in number of computers and use of ICT for Teaching-Learning over the past five years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Some programs on gender equity have been conducted by the institution for all the students of the college throughout the year. Some awareness programs on rights of women, health problem, constitutional legal rights, debate competition etc have been conducted by our institution.

Safety and security are insured by twentyfour hours at the college entrance, CCTV cameras and alert staff ensuring discipline. Helpline numbers are displayed in college premises. There is girls common room with dedicated washroom having sanitary napkin vending machine.

Health awareness program was arranged on 30 January 2021. Shri K. M., Rajurkar guided the students on such occasion by conducting an essay competition on health awareness.

File Description	Documents
Annual gender sensitization action plan	https://www.nutanadarshcollege.org/gender-equity-action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nutanadarshcollege.org/support-facilities-for-womens/

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes initiatives for the management of wastes which is generated within its campus. Such types of environmental awareness is created among the students through various talks on environmental conservation and encourage them about its least waste and proper use.

Solid waste is collected in dustbins which is regularly carried by municipal body. Tree plantation program was held in the college premises on 15th august 2020 to create such environmental awareness among the students and staff .

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	C. Any 2 of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute aims at providing affordable and quality education to all strata of the society with its vision, mission and objectives. We have B. A., B. Comm. and B. Sc. Faculties with students belonged to different communities, classes and castes. The institute maintains such harmony among these students. All the discriminatory practices are perished from the institutions based on social and economic diversities.

Through many cultural and academic programs celebrated and organised in the college shows participation of students belonged to different communities. Through cultural department , Anti-ragging cell, womens grievance redressal cell such type of harmony is maintained in the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Many activities and programs have been organized to preserve constitutional obligation, values and rights among college staff and students. The Constitution Day was celebrated on 26 Nov 2020, after that the preamble of the constitution was read. College staff and only ten students were present there due to covid-19 pandemic. National voters Day was celebrated on 25 January 2021. Shri Lanjewarsaheb, tehshildar& Election officer, Umred guided the gatherings. 50 students attended the program. Cleanliness Drive was conducted on the occasion of birth anniversary of Mahatma Gandhi and Lal Bahadur Shatri on 2nd Oct 2020. Prof. V. D. Mandavkar, NSS officer talked on the importance of cleanliness to the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code

C. Any 2 of the above

of Conduct are organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has celebrated many programs and different days as per event calender of college. The different days has been celebrated by offline/online mode due to Covid-19 pandemic. The celebrated days such as Blood Donation Camp, Mahatma Gandhi Birth Anniversary, Health Awareness Program, Road Safety Awareness, Yoga Day, Constitution Day, National Voting Day etc. Such types of events and festivals have been arranged and celebrated in the Institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices :

Practice 1:

Title of the Practice :- Distribution of Masks & Grains:

To provide formal & financial aid institutional NSS department distributed 200 marks, same grains and travelling expenditure assistancetothe needy people of society. It was a crucial period of Covid-19 pandemic. People were suffering from every thingsWhile making people aware about such pandemic our college decided to work and serve the society and needy whilleprovidingformal & financial help to them. Some people got masks, grains and travelling expenditure assistance. This practice proved as a philanthrophical way toward institutional motto andgoal that divected to serve the society and needy.

Practice 2:

Title of the Practice :-Extra -Curricular Activities

Many extra -curricular activities have conducted during the time of covid-19 pandemic through online / offline mode focusing the overall growth and development of students in all spares of their life academic career. Through many activities like Yoga Day, Blood Donation Camp, Cleanliness Drive, Voting Awareness programs, Health awareness programs institution presented a role of social and civil responsibilities which benefitted, spiritual, physical & moralawareness.Providing blood during Covid-19 pandemic is a philanthrophicalway to serve the society. Our NSS unit and Gram Panchayat Vasi, Taluka Bhiwapur Jointy organized Blood Donation camp in June 3rd 2020. A total 50 blood donors donated blood which proved useful for people during such crucial time of pandemic.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness:

The vision & distinctiveness of the college is to provide quality higher education to the socially & economically disadvantage students. In such crucial time of covid-19 pandemic our institution plays a vital role for society & needy. Through NSS department we provided free masks, some

grains and travelling expenditure Assistance to the needy people. Our Indoor stadium was freely open to serve those who were suffering from Covid-19 pandemic. In such horrible time of Covid-19, our institution arranged and organized many activities & programs through online / offline mode which helped many students and needy people of the society. Blood Donation camp, Yoga, health awareness programs, legal issues etc. activities are arranged to help needy people who were affected by covid-19 pandemic.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To purchase new & useful E-books, Journals etc.
2. To install solar system & rain harvesting.
3. To organize National / International conferences / webinars.
4. To construct new conference hall.
5. To renovate smart class rooms with ICT facility.
6. To implement online teaching through various software.